

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
February 20, 2018 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
- B. Notice filed with the Burlington County Times on June 1, 2017

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Tinamarie Nicolo-Dorfner
Mr. Brandon Pugh
Ms. Lauren Romano
Mr. Dimitri Schneiberg
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Risdien, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #18-186:

January 16, 2018 Executive Session

January 16, 2018 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
- District Innovation Committee Report – Carole Butler

D. Student Board Representatives

E. Board Committee Reports – Questions and Comments

F. Welcome Visitors

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – December, 2017 – Exhibit #18-187
2. **Treasurer’s Report month of November and December, 2017** – Exhibit #18-188
3. **Cafeteria Report** – January, 2017 – Exhibit #18-189

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of December, 2017 attached as Exhibit #18-190.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$8,605,942.65 attached as Exhibit #18-191.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered and adopted on second reading.

- Policy 3437 – Military Leave
- Policy 4437 – Military Leave
- Policy 8507 – Breakfast Offer Versus Serve (OVS)
- Policy 9242 – Use of Electronic Signatures
- Policy 7440 – School District Security
- Policy 8630 – Bus Driver/Bus Aid Responsibility
- Regulation 7440 – School District Security
- Regulation 8630 – Bus Driver/Bus Aid Responsibility
- Regulation 5460.1 – High School Transcripts
- Regulation 7101 – Educational Adequacy of Capital Projects

MOTION:

I recommend that the Board enter and adopt on second reading the Policies listed above as Exhibit #18-192.

Moved by: _____ Second: _____ Vote: _____

B. 2018 – 2019 School Calendar

Information Summary

The 2018-2019 School Calendar is submitted for Board approval.

MOTION:

I recommend that the Board approve the 2018-2019 School Calendar attached as Exhibit #18-193.

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Special Education Out-of-District Placements 2017-18

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #18-194 for the 2017-18 school year at the locations indicated at the approved tuition rates with transportation provided.

2. Burlington County Alternative School Placements for 2017-18

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #18-195 for the 2017-18 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

3. Homeless Placements 2017-18

The following homeless placement is recommended.

MOTION:

I recommend that the Board approve the homeless student placement listed on Exhibit #18-196 for the 2017-18 school year at the locations indicated and at the approved district tuition rates, where applicable.

4. Home Instruction 2017-18

Home Instruction students during the 2017-18 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #18-197 for the 2017-18 school year.

5. Bayada Nursing Services 2017-2018

Bayada Home Health Care, Inc., services are required for a student with special needs in an out-of-district placement.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for the 2017-2018 school year for a pupil as per Exhibit #18-198.

6. Support Services Agreement 2017-2018

Bancroft Neurohealth, support services are required for a student with special needs in an out-of-district placement.

MOTION:

I recommend that the Board approve Bancroft Neurohealth to provide professional services for the 2017-2018 school year for a pupil as per Exhibit #18-199.

7. Student Field Trips

Pursuant to the newly promulgated regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destination for the 2017-18 school year as listed in Exhibit #18-200.

Approval of Items 1 – 7:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #18-201.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #18-202.

3. Spring Sports Transportation Bid

MOTION:

I recommend the Board approve the bid results for Bid #18-3 attached as Exhibit #18-203 and award a contract to Wolfington Bus Company in the amount of \$14,175.80.

4. High School Athletic Schedules – Spring 2018

MOTION:

I recommend the Board approve the High School Spring 2018 athletic schedules as listed in Exhibit #18-204.

5. Middle School Athletic Schedules – Spring 2018

MOTION:

I recommend the Board approve the Middle School Spring 2018 athletic schedules as listed in Exhibit #18-205.

6. Alternate Toilet Facilities

MOTION:

A resolution is requested approving alternate toilet facilities at the Roberts Elementary School for rooms A3 and A6 as per attached Exhibit #18-206.

7. Dual Use of Educational Space

MOTION:

A resolution is requested approving dual use of educational space at the Moorestown Upper Elementary School for Room ST-1 as per attached Exhibit #18-207.

8. Delanco IT Shared Services Agreement

MOTION:

A resolution is requested approving the shared services agreement with Delanco Township Board of Education as per attached Exhibit #18-208.

9. Private Schools – Child Nutrition Program

The State Board of Education adopted changes to N.J.A.C.6A:23 which affects how private schools for disabled children charge the cost of meals in their tuition rate.

MOTION:

I recommend that the Board approve the following resolution regarding student lunch programs in private schools for disabled students, per the attached Exhibit #18-209.

Be it resolved that the Moorestown Board of Education does not require the Larc School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations.

Approval of Items 1 – 9:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

1. Appointments

Subject to background checks as required by P.L. 1986 c116, for the 2017-2018 school year.

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Skylar Lumley, as a Long Term Substitute Kindergarten Teacher at the George Baker Elementary School. Ms. Lumley has a BA from The College of New Jersey. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective January 26, 2018 through June 30, 2018 (temporary leave replacement).
- b. Joanne Dunston, as a.3 FTE Special Education Teacher at the South Valley Elementary School. Ms. Dunston has a BA from Rowan University. She has been placed on Column BA, Step 4 of the Teacher Salary Guide at a salary of \$15,300.00 prorated, effective February 20, 2018 through June 30, 2018 (temporary leave replacement).
- c. Nicole Faries, as a Long Term Substitute 6th Grade Teacher at the Upper Elementary School. Ms. Faries has a BA from Arcadia University. She has been placed on Column BA+30, Step 1 of the Teacher Salary Guide at a salary of \$51,653.00 prorated, effective February 20, 2018 through May 15, 2018 (temporary leave replacement).
- d. Mindy Hammond, as a Long Term Substitute Special Education Teacher at the High School. Ms. Hammond has a MA from The College of New Jersey. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated, effective January 29, 2018 through May 10, 2018 (temporary leave replacement).

Support Staff

- a. Paris Campbell, as a Paraprofessional at the Middle School. Ms. Campbell has been placed on Column Para EDUC, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$12.60 for an annual salary of \$15,819.30 prorated, 6.75 hours per day, effective on March 19, 2018 through June 30, 2018.
- b. Anthony Gonzalez, as a Custodian at the Middle School. Mr. Gonzalez has been placed on Column A, Step 7 of the Building and Grounds Salary Guide at an annual salary of \$28,737.00 prorated, effective March 1, 2018 through June 30, 2018.
- c. Morgan Merlino, as a Paraprofessional at the Middle School. Ms. Merlino has been placed on Column Para 30 Credits, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.00 for an annual salary of \$13,810.50 prorated, 6.75 hours per day, effective on March 19, 2018 through June 30, 2018.

2. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Emily Asztalos, a 2nd Grade Teacher at the Mary Roberts Elementary School, an unpaid Leave of Absence March 5, 2018.

- b. Alec Nicolai, a Long Term Substitute Special Education Teacher at the Mary Roberts Elementary School, an unpaid Leave of Absence February 12, 2018.
- c. Jamie Baron, a 5th Grade Teacher at the Upper Elementary School, an unpaid Leave of Absence April 17, 2018.
- d. Emily Espinosa, a 5th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 13, 2018 through June 30, 2018; unpaid Family Medical Leave of Absence September 1, 2018 through December 4, 2018; unpaid Child Rearing Leave of Absence December 5, 2018 through February 1, 2019.
- e. Laura Kearney, an Orchestra Teacher at the Upper Elementary School, a paid Medical Leave of Absence March 28, 2018 through May 29, 2018; unpaid Family Medical Leave of Absence May 30, 2018 through November 2, 2018.
- f. Maryann Severino, a 6th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence December 18, 2017 through February 9, 2018; unpaid Family Medical Leave of Absence February 10, 2018 through May 15, 2018 (revised dates).
- g. Rachel Long, a Math Teacher at the High School, a paid Medical Leave of Absence April 9, 2018 through May 30, 2018; an unpaid Family Medical Leave of Absence May 31, 2018 through June 30, 2018.

Support Staff

- a. Dorothy Stewart, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence March 5, 2018 through May 22, 2018; unpaid Family Medical Leave of Absence May 23, 2018 through June 5, 2018.
- b. Colleen McGrath, a Paraprofessional at the George Baker Elementary School, an unpaid Leave of Absence March 12, 2018 through March 14, 2018.
- c. Rebecca Petrillo, a Paraprofessional at the George Baker Elementary School, an unpaid Leave of Absence February 7, 2018 through February 9, 2018.
- d. Leslie Todd, a Paraprofessional at the George Baker Elementary School, an unpaid Intermittent Medical Leave of Absence February 8, 2018 through June 30, 2018 not to exceed 60 days.
- e. Nicole Szymanski, a Paraprofessional at the Mary Roberts Elementary School, an unpaid Medical Leave of Absence January 16, 2018 and January 25, 2018 through February 2, 2018.
- f. Gina Yaroach, a Paraprofessional at the Mary Roberts Elementary School, an unpaid Family Medical Leave of Absence January 26, 2018 through February 16, 2018.

- g. Lydia Alvarez, a Paraprofessional at the Upper Elementary School, a .5 unpaid Leave of Absence March 29, 2018.
- h. Suzanne Calhoun, a Paraprofessional at the Upper Elementary School, a .5 unpaid Leave of Absence February 8, 2018.
- i. Paris Campbell, Long Term Substitute Paraprofessional at the Middle School, an unpaid Medical Leave of Absence November 27, 2017, January 25, 2018 and January 26, 2018.
- j. Hana Stein, a Paraprofessional at the High School, an unpaid Medical Leave of Absence January 19, 2018 through January 26, 2018.
- k. Sheila Bogda, a Paraprofessional for the Transportation Department, an unpaid Medical Leave of Absence January 24, 2018 through March 5, 2018.
- l. Nancy Gonteski-Borborema, a Bus Driver for the Transportation Department, an unpaid Family Medical Leave of Absence January 28, 2018 through April 9, 2018.
- m. Albert Losito, a Bus Driver for the Transportation Department, an unpaid Leave of Absence January 10, 2018 through January 12, 2018.

3. Change of Assignment

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Claire McBride, from a Part Time Paraprofessional to Secretary at the Mary Roberts Elementary School. Ms. McBride has been placed on Column H10, Step 1 of the 2017-2018 Secretary Salary Guide at an annual salary of \$22,485.00 prorated effective February 1, 2018 through June 30, 2018.
- b. Maureen Handlan, from a Paraprofessional to a Secretary at the Upper Elementary School. Ms. Handlan has been placed on Column H10, Step 2 of the 2017-2018 Secretary Salary Guide at an annual salary of \$22,885.00 prorated effective February 1, 2018 through June 30, 2018.
- c. Barbara Bishop, from a Paraprofessional at the Middle School, to Secretary in the Child Study Department at the High School. Ms. Bishop has been placed on Column J10, Step 2 of the 2017-2018 Secretary Salary Guide at an annual salary of \$24,900.00 prorated effective February 1, 2018 through June 30, 2018.
- d. Blair Pacheco, from a .71 FTE Paraprofessional to a Full Time Paraprofessional at Baker Elementary School. Ms. Pacheco has been placed on Column Para EDUC, Step 3 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$13.49 (6.75 hours per day) for an annual salary of \$16,936.70 prorated, effective March 5, 2018 through June 5, 2018.

4. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Kelly Eagles, a Learning Disabled Teacher-Consultant at the South Valley Elementary School, effective March 17, 2018.

Support Staff

- a. Emerson Jones, a Part Time Information Technology Support Assistant for the District, effective January 26, 2018.
- b. Jessica Hood, a Part Time Paraprofessional at the Mary Roberts Elementary School, effective February 19, 2018.
- c. Claire McBride, a Part Time Paraprofessional at the Mary Roberts Elementary School, effective January 31, 2018.
- d. Maureen Handlan, a Paraprofessional at the Upper Elementary School, effective January 31, 2018.
- e. Barbara Bishop, a Paraprofessional at the Middle School, effective January 31, 2018.
- f. Nicole Faries, a Paraprofessional at the Middle School, effective February 19, 2018.

5. Substitute - Exhibit #18-210

6. Athletics - Exhibit #18-211

7. Creative Minds Substitute - Exhibit #18-212

8. Grand Conversation Workshop Presenter - Exhibit #18-213

9. Movement on the Salary Guide - Exhibit #18-214

10. Revised Paraprofessional Hours for MS Musical - Exhibit #18-215

11. Co-Curricular - Exhibit #18-216

12. Network Administrator Job Description - Exhibit #18-217

13. Administrative Leave - Exhibit #18-218

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #18-219

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated:
 - HS - #8, #9

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – February 1, 2018 – Exhibit #18-220

	2016-2017	2017-2018
High School	1324	1278
Middle School	611	637
Upper Elementary School	873	893
Elementary School	<u>1076</u>	<u>1141</u>
Total	3884	3949

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____ Second: _____ Vote: _____