

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
Administration Building  
June 12, 2018 – 5:00 p.m.**

**I. Call to Order – 5:30 p.m.**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
- B. Notice filed with the Burlington County Times on June 1, 2017

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

- X Mr. Jack Fairchild
- X Mrs. Tinamarie Nicolo-Dorfner
- X Mr. Brandon Pugh
- X Ms. Lauren Romano
- X Mr. Dimitri Schneiberg
- X Mr. Mark Villanueva
- X Mr. Maurice Weeks
  
- X Mr. David A. Weinstein, Vice President
- X Dr. Sandra Alberti, President
  
- X Mr. Arthur F. Risdén, Esq., Solicitor
- X Dr. Scott McCartney, Superintendent
- X Mrs. Joanne D’Angelo, Business Administrator/Board Secretary
- X Ms. Carole Butler, Director of Curriculum and Instruction
- X David Tate, Director of Special Education
- X Mrs. Debora Belfield, Director of Personnel
- X Mr. Jeffrey Arey, Director of Instructional Technology

**V. Executive Session**

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student disciplinary matters, and specifically,
  - a. Student matters

2. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically,
  - a. Legal matter
3. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
  - a. Personnel

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Mr. Pugh                      Second: Mr. Weinstein                      Vote: Unanimous

**VI. Return to Public**

Moved by: Mr. Weeks                      Second: Mr. Pugh                      Vote: Unanimous

**VII. Adjournment – 7:00 p.m.**

Moved by: Mr. Weeks                      Second: Mr. Pugh                      Vote: Unanimous

Respectfully submitted,

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Joanne P. D'Angelo  
Board Secretary

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
William W. Allen Middle School  
June 12, 2018 – 7:00 p.m.**

**I. Call to Order – 7:08 p.m.**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
- B. Notice filed with the Burlington County Times on June 1, 2017

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

- X Mr. Jack Fairchild
- X Mrs. Tinamarie Nicolo-Dorfner
- X Mr. Brandon Pugh
- X Ms. Lauren Romano
- X Mr. Dimitri Schneiberg
- X Mr. Mark Villanueva
- X Mr. Maurice Weeks
  
- X Mr. David A. Weinstein, Vice President
- X Dr. Sandra Alberti, President
  
- X Mr. Arthur F. Risdén, Esq., Solicitor
- X Dr. Scott McCartney, Superintendent
- X Mrs. Joanne D’Angelo, Business Administrator/Board Secretary
- X Ms. Carole Butler, Director of Curriculum and Instruction
- X Dr. David Tate, Director of Special Education
- X Mrs. Debora Belfield, Director of Personnel
- X Mr. Jeffrey Arey, Director of Instructional Technology

**V. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #18-324:

May 15, 2018 Executive Session

May 15, 2018 Regular Meeting

Moved by: Mr. Fairchild

Second: Mr. Villanueva

Vote: 6 – 0, Abstain – 3  
Abstentions: Mr. Weinstein,  
Mr. Pugh, Mr. Schneiberg

**B. Communications - none**

## C. Educational Highlights –Superintendent’s Monthly Report

- Presentation – Future Ready Schools – Carole Butler and Jeff Arey  
Mr. Keith and Mr. Seibel offered a presentation on the district’s application to participate in the “Future Ready Schools” program.
- Pageant of Success  
The superintendent recognized the following achievements:

### **WAMS**

The 8<sup>th</sup> Grade Baseball team finished the 2018 season with a 13 – 0 record. The team won the North Division, earned the number 1 seed in the playoffs, and won the South Jersey Middle School Baseball League Championship. William Allen Middle School joined the South Jersey Middle School Baseball League in 2005 and this is the first year WAMS won the championship.

### **2018 8<sup>th</sup> Grade Baseball Roster**

Ryan Boyle, Steven Hansen, Robert Intenzo, Peyton LaRosa, Jack Legath, Max Martin, Joey McBride, William McClafferty, Ryan Mullock, Cole Nicolai, Sebastian Pisacreta, Jason Rekant, Jesse Specter, Zion Williams

**Managers:** Abigail Robinson, Riley Hiller, Julia Kellerman

**Coach:** Michael Appalucci

### **Field Hockey – Ali Collins, coach**

Team won their first state title and furthest advance into the Tournament of Champions.

### **Girls Swimming State Championship – John Battersby, Coach and Abby Wilson, Captain**

Allie Wagner broke two school swimming records as a freshman this year.

### **Girls Lacrosse**

Team won Tournament of Champions

### **Unified Track – 4 x 100 relay**

NJSIAA Group 2, 3 and Non-Public B Track and Field Championships

Raymond Brady, Ricardo Teixeira Filho, Elizabeth McGee and Nuh Nebi Karatas won the 4 X 100 Unified Relay.

Raymond Brady also won the Unified shot put and 100 meter dash.

- Recognition of Retirees – Mrs. Belfield recognized the following retirees:
  - Dr. Leisa Karanjia
  - Norma Wright
  - Stella Hearn
  - Karen Mogel
  - Linda Mandeville-Kerth
  - Julia Fraser
  - Richard Thompson
  - Deborah Atherholt
  - Dirck McDowell
  - Michael Sutcliffe
  - Pamela Keller
  - Phillip Ryan
  - Susan Tosti
  - Kathleen Lipinski

- Laurel Hiller
- Marion Mourey
- Sharon Kelbaugh
- **General Updates**  
Dr. McCartney described the process surrounding policy development. He specifically addressed the changes that have been made to the class size policy that will be heard for second reading this evening. He announced that current kindergarten enrollment numbers indicate that an additional section will be needed. He also announced that the Burlington County Freeholders will be making funds available for security initiatives to high school Districts in the county.

#### **D. Student Board Representatives**

#### **E. Board Committee Reports – Questions and Comments**

- a. **Policy** – Mr. Pugh detailed the changes that were made to the policy in response to feedback from staff and the community.
  - i. Mr. Fairchild asked if policies are reviewed on a cyclical basis. Mr. Pugh clarified that most policy changes come from alerts from NJSBA or our policy service provider, however district needs may also inspire policy adaptations.
  - ii. The Policy Committee reviewed handbooks.
- b. **Communications** – Mr. Weeks reported on the topics considered recently including the community engagement forum on safety, planning for the next forum which will address the World Class Learner, and end of the year BOE messaging.
- c. **Curriculum** – Mr. Weinstein reported on the areas that had been considered including: new textbooks for Math, Language Arts, Spanish, AP government, “Fish in a Tree” book; Future Ready Schools, testing and half days, the Panorama survey, end-of-the-year professional development, enrollment numbers, and BYOD.
- d. **Budget & Finance** – Mr. Schneiberg reported on the committee’s recent focus including: revenue generation-EDC, Creative Minds, Summer Enrichment, outside tuition program, lunch prices, RFPs for labor negotiator, JIF surplus, and the extraordinary aid application.
- e. **Operations & Facilities** – Mr. Villanueva announced that the board decided to merge the B&F committee into the O&F committee next year. He noted that the issue of Facility Use fees according to the board’s policy will be considered by other committees going forward.

#### **F. Public Comment on Agenda Items**

- a. Ms. Trapani read a resolution from the Moorestown Education Association to honor Dr. Karanjia. She then expressed appreciation for the work that was done to revise the class size policy for second reading.
- b. Nicola Hampton of Stanwick Road spoke regarding the Use of Facilities policy and the potential for generating more revenue with our facilities.

### **VI. Reports to the Board**

#### **A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – April, 2018 – Exhibit #18-325
2. **Treasurer’s Report** – March, 2018 – Exhibit #18-326
3. **Cafeteria Report** – May, 2018 – Exhibit #18-327

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of April, 2018 attached as Exhibit #18-328.

**Approval of Items 1 – 4:**

Moved by: Mr. Schneiberg Second: Mrs. Nicolo-Dorfner Vote: Unanimous

**5. Approval of Bills**

I recommend approval of the bills, in the amount of \$6,475,975.58 attached as Exhibit #18-329.

Moved by: Mr. Schneiberg Second: Mrs. Nicolo-Dorfner Vote: 8 – 0, Abstain – 1  
Abstention: Mr. Weinstein

**VII. Recommendations of the Superintendent**

**A. Policies and Procedures**

**1. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered and adopted on second reading.

- Policy 6162 – Corporate and Individual Sponsorship, as amended
- Policy 2312 – Class Size, as amended

MOTION:

I recommend that the Board enter and adopt on second reading the Policies listed above as Exhibit #18-330.

Moved by: Mr. Pugh Second: Mr. Schneiberg Vote: \_\_\_\_\_

Board members discussed minor amendments to the policies. After various questions and comments, Mr. Pugh withdrew his motion and made a new motion on the amended language, which was seconded by Mr. Fairchild and passed by a unanimous vote.

## **B. Educational Program**

### **1. Burlington County Alternative School Placements for 2017-18**

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #18-331 for the 2017-18 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

### **2. Homeless Placements 2017-18**

The following homeless placement is recommended.

MOTION:

I recommend that the Board approve the homeless student placement listed on Exhibit #18-332 for the 2017-18 school year at the locations indicated and at the approved district tuition rates, where applicable.

### **3. Home Instruction 2017-18**

Approval is requested for Home Instruction students during the 2017-18 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #18-333 for the 2017-18 school year.

### **4. Special Education Out-of-District Placements 2018-19**

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #18-334 for the 2018-19 school year at the locations indicated at the approved tuition rates with transportation provided.

### **5. Burlington County Alternative School Placements for 2018-19**

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #18-335 for the 2018-19 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

## 6. Special Education In-District Placements 2018-19

The following students with special needs have been recommended for placement in a Moorestown Township Special Education Program. The sending district will bear the cost for tuition, 1:1 aide (if needed) and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #18-336 for placement in a Moorestown Township Special Education Program for the 2018-19 school year at the appropriate rate of tuition with transportation provided by the sending districts. The sending district will bear the cost for a 1:1 aide if needed.

## 7. Using Arts Integration to Enhance NJS Learning Standards

### Information Summary

This program is sponsored by the Foundation for Educational Administration, NJ Principals and Supervisors Association. This is MTPS's fourth year participating in this grant.

MOTION:

I recommend that the Board accepts the grant to participate in FEA's Summer Institute "Educational Leaders as Scholars: Using Arts Integration to Enhance NJ's Learning Standards" as per Exhibit #18-337.

## 8. Future Ready Schools

MOTION:

I recommend that the Board approve submission of the Future Ready Schools application for WAMS and MHS, as per Exhibit #18-338.

### **Approval of Items 1 and 5:**

Moved by: Mr. Fairchild      Second: Mr. Weeks      Vote: 8 – 0, Abstain – 1  
Abstention: Ms. Romano

### **Approval of Items 4:**

Moved by: Mr. Fairchild      Second: Mr. Weeks      Vote: 7 – 0, Abstain – 2  
Abstentions: Mr. Weinstein,  
Ms. Romano

### **Approval of Items 2, 3 and 6 – 8:**

Moved by: Mr. Fairchild      Second: Mr. Weeks      Vote: Unanimous

## C. Finance and Business

### 1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #18-339.



## **2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #18-340.

## **3. Burlington County Insurance Pool Surplus Distribution**

### Information Summary

The Burlington County Insurance Pool has provided member districts with workers compensation coverage since 1984, property, liability, environmental and vehicle insurance coverage since 1993. Moorestown is a charter member of the Burlington County Insurance Pool. (BCIP)

BCIP has had a very successful history and is continuing an annual process, which began in 1997, of returning surplus funds to member districts.

MOTION:

I recommend that the Board approve the resolution directing the BCIP to apply the Moorestown Township Board of Education's 2017-18 surplus share to the Aggregate Excess Loss Contingency Fund as specified in the attached Exhibit #18-341.

## **4. Chapter 47 Annual Notification**

MOTION:

Pursuant to PL 2015, Chapter 47 the Moorestown Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the board of education, as attached in Exhibit #18-342. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

## **5. Private Schools – Child Nutrition Program**

The State Board of Education adopted changes to N.J.A.C.6A:23 which affects how private schools for disabled children charge the cost of meals in their tuition rate.

MOTION:

I recommend that the Board approve the following resolution regarding student lunch programs in private schools for disabled students, per the attached Exhibit #18-343.

Be it resolved that the Moorestown Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

## 6. School Lunch Prices

### MOTION:

Section 205 of the Healthy, Hunger-Free Kids Act of 2010 includes a provision that requires Local Education Agencies (LEAs) participating in the National School Lunch Program (NSLP) to ensure that schools are not offsetting the cost of full price paid meals with the free or reduced price federal meal reimbursement received. This provision was effective July 1, 2011 and requires LEAs to compare the average price charged for full priced lunches to the difference between the Federal reimbursement provided for free lunches and the Federal reimbursement for paid lunches.

Pursuant to memo #SP 12-2018 dated April 19, 2018 from the USDA, a School Food Authority (SFA) with a positive or zero balance in its nonprofit school food service account as of January 31, 2018, is exempt from PLE requirements found at 7 CFR 210.14(e) for school year (SY) 2018-19, and therefore no increase in price is needed.

	2018-19 Price
Elementary Schools	2.50
Upper Elementary School	2.80
Middle School	2.80
High School	2.80
Premium Lunch (WAMS and MHS only)	3.25
Breakfast program (Roberts Elementary School only):	
Student	1.30
Adult	2.25
Kindergarten Milk/Juice	.50
Adult Lunches	4.25

I recommend the Board approve maintaining the school lunch prices as listed above.

## 7. 2019 ESEA Consolidated Grant Application

The Moorestown Township Public Schools' Elementary and Secondary Education Act (ESEA) Consolidated Grant Application for 2019 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>
Title I	\$122,156
Title IIA	\$55,414
Title III	\$7,651
Title III Immigrant	\$4,298
Title IV	\$10,000
Total:	\$199,519

### MOTION:

I recommend that the Board hereby authorize the submission of the ESEA application for Fiscal Year 2019, and accepts the grant award of these funds upon the subsequent approval of the FY 2019 ESEA application.

## **8. Transfer to Capital Reserve (not to exceed)**

MOTION:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Moorestown Township Board of Education has determined that **up to** \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Moorestown Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

## **9. Revised Annual Meeting Notice**

MOTION:

It is recommended that the schedule of regular monthly Board meetings and special Executive meetings be adopted as listed in Exhibit #18-344.

## **10. Interlocal Services Agreement**

MOTION:

A resolution is requested approving the Interlocal Services Agreement attached as Exhibit #18-345 by and between Delanco Township Board of Education and the Moorestown Township Board of Education for School Business Administrator Services. The District will charge \$84,468 for these services. The current agreement will be in effect until July 31, 2019.

## **11. Non-Resident Tuition Students**

A resolution is requested approving acceptance of non-resident tuition students for the 2018-2019 school year.

MOTION:

I recommend that the Board approve the 2018-2019 non-resident tuition students as listed in Exhibit #18-346.

## **12. Donations**

Approval is needed to accept the donations below.

MOTION:

I recommend the Board accept the following donations:

- A Bose Wave – Sound Touch Music System from the Gianetto family, valued at \$599, for use by students and staff of Baker School

**13. Parent/Legal Guardian Agreement for Transportation**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Students #2001277 and #8400004, and the Moorestown Township Board of Education attached as Exhibit #18-347.

**14. Parent/Legal Guardian Agreement for Transportation**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Student #2000277 and the Moorestown Township Board of Education attached as Exhibit #18-348.

**Approval of Items 1 and 3 – 14:**

Moved by: Ms. Romano      Second: Mr. Pugh      Vote: Unanimous

**Approval of Item 2:**

Moved by: Ms. Romano      Second: Mr. Pugh      Vote: 8 – 0, Abstain – 1  
Abstention: Mr. Weeks

**D. Employee Relations**

**1. Approval of the Contract for Business Administrator**

- a. A resolution is requested approving the contract for Joanne D’Angelo as the Business Administrator as approved by the Department of Education, effective July 1, 2018 through June 30, 2019.

**2. Appointments**

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 school year.

**Administrative Staff**

- a. Cheryl Caravano, as an Assistant Principal at the Middle School. Ms. Caravano has an MA from Caldwell University. Her annual salary will be \$99,600.00 prorated, effective on or about July 9, 2018 through June 30, 2019 (pending NJ Principal Certification).

**Professional Staff**

- a. James Dugan, as a 6<sup>th</sup> Grade Language Arts and Social Studies Teacher at the Upper Elementary School. Mr. Dugan has a BA from Richard Stockton University . He has been placed on Column BA, Step 2 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective September 1, 2018 through June 30, 2019.

- b. Jordan Fagan, as a Science Teacher at the Middle School. Mr. Fagan has a BA from Georgian Court University. He has been placed on Column BA, Step 2 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective September 1, 2018 through June 30, 2019.
- c. Christopher Jala, as a Long Term Substitute Music and Orchestra Teacher at the Upper Elementary School. Mr. Jala has a BA from West Chester University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on September 1, 2018 through November 7, 2018 (temporary leave replacement).
- d. Julie Sutton, as a Special Education Teacher at the Upper Elementary School. Ms. Sutton has a BA from Alvernia University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on September 1, 2018 through June 30, 2019.
- e. Anthony Rizzo, as a .5FTE School Psychologist at the Elementary Schools. Mr. Rizzo has a MA from Rowan University. He has been placed on Column MA+30, Step 1 of the Teacher Salary Guide at a salary of \$28,251.00 prorated, effective on September 1, 2018 through June 30, 2019 (pending NJ Certification).
- f. Kenneth Lynch, as a Science Teacher at the Middle School. Mr. Lynch has a BA from Temple University. He has been placed on Column BA+30, Step 7 of the Teacher Salary Guide at a salary of \$61,038.00 prorated, effective September 1, 2018 through June 30, 2019.
- g. Jennifer Daily, as a .6FTE American Sign Language Teacher at the High School. Ms. Daily has a MA from Columbia University. She has been placed on Column MA+30, Step 2 of the Teacher Salary Guide at a salary of \$34,201.00 prorated, effective on September 1, 2018 through June 30, 2018.
- h. Kylie Grizzle, as a Math Teacher at the High School. Ms. Grizzle has a BA from The College of New Jersey. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on September 1, 2018 through June 30, 2019.
- i. Gregory Smith, as a Long Term Substitute Math Teacher at the High School. Mr. Smith has a BA from The University of Maryland. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on September 1, 2018 through February 20, 2019 (temporary leave replacement).

### **Support Staff**

- a. David Smith, as an Information Computer Technician for the District. Mr. Smith has been placed on Column B & G E, Step 1 of the 2018-2019 Buildings and Grounds Guide at an annual salary of \$38,301.00 prorated, effective July 10, 2018 through June 30, 2019.
- b. Blaire Pacheco, as a Paraprofessional at the George Baker Elementary School. Ms. Pacheco has been placed on Column Para EDUC, Step 4 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$14.39 (6.75 hours per day) for an annual salary of \$18,066.64 prorated, effective September 1, 2018 through June 30, 2019.

### 3. Leave of Absence and Extensions to Leave of Absence

#### Administrative Staff

No actions recommended at this time.

#### Professional Staff

- a. Melanie Aksamit, a 3<sup>rd</sup> Grade Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence September 1, 2018 through September 28, 2018; an unpaid Family Medical Leave of Absence September 29, 2018 through November 30, 2018 (not to exceed 60 days).
- b. Susan Lagatta, a Media Specialist at the Mary Roberts Elementary School, an unpaid Family Medical Leave of Absence June 7, 2018 through June 30 2018.
- c. Devon Rau, a 3<sup>rd</sup> Grade Teacher at the South Valley Elementary School, a paid Medical Leave of Absence September 6, 2018 through November 2, 2018; unpaid Family Medical Leave of Absence November 5, 2018 through February 12, 2019 (not to exceed 60 days).
- d. Kelly Stenton, a School Nurse at the South Valley Elementary School, a .5 unpaid Leave of Absence May 17, 2018.
- e. Matthew Emerson, a Special Education Teacher at the Upper Elementary School, a .5 unpaid Leave of Absence June 1, 2018.
- f. Susan Jeffries, a 5<sup>th</sup> Grade Teacher at the Upper Elementary School, a .5 unpaid Leave of Absence February 16, 2018.
- g. Marissa Paglione, a Music Teacher at the Upper Elementary School, an unpaid Leave of Absence April 26, 2018.
- h. Barbara Amon, a Career Readiness and Life Skills Teacher at the High School, an unpaid Leave of Absence June 4, 2018.
- i. Jennifer Stansky, a Math Teacher at the High School, a paid Medical Leave of Absence April 16, 2018 through May 11, 2018; an extension to a paid Medical Leave of Absence from May 12, 2018 through June 1, 2018; unpaid (NJFLA) Family Medical Leave of Absence June 2, 2018 through June 30, 2018 (not to exceed 60 days).

#### Support Staff

- a. Vernon Howery, a Part Time Information Technology Support Assistant for the District, an unpaid Leave of Absence May 21, 2018.
- b. Lisa Matos, a Paraprofessional at the George Baker Elementary School, an unpaid Leave of Absence March 16, 2018.
- c. Melissa Meyer, a Paraprofessional at the George Baker Elementary School, an unpaid Leave of Absence May 16, 2018.
- d. Alyson Miraglia, a Paraprofessional at the George Baker Elementary School, an unpaid Leave of Absence May 9, 2018.

- e. Jiayou Nasife, a Paraprofessional at the George Baker Elementary School, an unpaid Leave of Absence May 16, 2018 and May 17, 2018.
- f. Giustine Petrilli, a Paraprofessional at the George Baker Elementary School, a .5 unpaid Leave of Absence June 5, 2018.
- g. Michelle Powell, a Paraprofessional at the George Baker Elementary School, a .5 unpaid Leave of Absence May 7, 2018.
- h. Christy Wantrobski, a Paraprofessional at the George Baker Elementary School, an unpaid Leave of Absence June 20, 2018.
- i. Cynthia LaRue, a Paraprofessional at the Mary Roberts Elementary School, an unpaid Leave of Absence May 23, 2018.
- j. Gina Yaroch, a Paraprofessional at the South Valley Elementary School, an unpaid Leave of Absence June 6, 2018.
- k. Sandra Brooks, a Paraprofessional at the Upper Elementary School, a .5 unpaid Leave of Absence May 22, 2018.
- l. Mary Foley, a Paraprofessional at the Upper Elementary School, an unpaid Leave of Absence May 15, 2018 and May 25, 2018.
- m. Tamara Glaze, a Paraprofessional at the Upper Elementary School, an unpaid Leave of Absence May 23, 2018 and May 24, 2018.
- n. Paris Campbell, a Paraprofessional at the Middle School, a .5 unpaid Leave of Absence May 29, 2018.
- o. Charles Bernhard, a Bus Driver for the Transportation Department, a paid Medical Leave of Absence May 29, 2018 through .5 June 18, 2018; unpaid Family Medical Leave of Absence .5 June 18, 2018 through .5 November 30, 2018 (not to exceed 60 days).
- p. Sheila Bogda, a Paraprofessional for the Transportation Department, an unpaid Leave of Absence .5 April 9, 2018, April 10, 2018, .5 April 17, 2018, April 19, 2018 and April 20, 2018, May 17, 2018, .5 May 23, 2018, .5 May 30, 2018, May 31, 2018 and June 1, 2018.
- q. Sandra Hoffman, a Bus Driver for the Transportation Department, a .4 unpaid Leave of Absence May 16, 2018.
- r. Yahaira Walters-Banks, a Bus Driver for the Transportation Department, an unpaid Leave of Absence April 23, 2018, .3 May 24, 2018, .3 May 8, 2018, .7 June 5, 2018.

#### **4. Change of Assignment**

##### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Timothy Knight, from an English Teacher at the High School to a .6FTE Latin Teacher at the Middle School and a .4FTE College/Career Readiness Teacher at the High School, effective September 1, 2018.
- b. Laura McGovern, from a .4FTE French Teacher at the High School and a .6FTE French Teacher at the Middle School to a 1FTE French Teacher at the Middle School, effective September 1, 2018.
- c. Laura Edwardsen, a Latin Teacher at the High School to a .6FTE Latin Teacher at the High School and a .4 FTE Latin Teacher at the Middle School, effective September 1, 2018.
- d. Matthew Hyzer, a Music Teacher at the High School to a Music Teacher at the Middle School, effective September 1, 2018.
- e. Julia Mooney, an Art Teacher at the High School to an Art Teacher at the Middle School, effective September 1, 2018.

### **Support Staff**

- a. Lisa Buck, from a Paraprofessional at the Upper Elementary School to the South Valley Elementary School, effective September 1, 2018 through June 30, 2019.
- b. Kim Flamos, from a Paraprofessional at the Upper Elementary School to the South Valley Elementary School, effective September 1, 2018 through June 30, 2019.
- c. Shannon Morris, from a Paraprofessional at the Upper Elementary School to the High School, effective September 1, 2018 through June 30, 2019.
- d. Yvonne Morton, from a J10 Secretary Step 8, \$28,802.00 to a Secretary N12, Step 7, \$35,699.00 prorated at the High School, effective July 1, 2018.

## **5. Retirement**

### **Administrative Staff**

- a. Susan Tosti, an English and Language Arts Supervisor for the District, after 6 ½ years of service to the District, effective July 31, 2018.

### **Professional Staff**

- a. Sharon Kelbaugh, a 4<sup>th</sup> Grade Teacher at the Upper Elementary School, after 28 years of service to the District, effective June 30, 2018.
- b. Deborah Atherholt a Latin Teacher at the Middle School, after 30 years of service to the District, effective June 30, 2018.
- c. Philip Ryan, a Band Teacher at the Middle School, after 32 years of service to the District, effective June 30, 2018.



### **Support Staff**

- a. Stella Hearn, a Secretary at the South Valley Elementary School, after 25 years of service to the District, effective June 30, 2018.

## **6. Resignation/Change of Resignation Date**

### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Vanessa Dougherty, a Guidance Counselor at the Middle School, effective June 30, 2018.
- b. Margot Livingston, an Art Teacher at the Middle School, effective June 30, 2018.

### **Support Staff**

- a. Kyle Sutcliffe, a Paraprofessional at the High School, a change from of effective date of May 23, 2018 to May 10, 2018.
- b. Sheila Bogda, a Paraprofessional for the Transportation Department, effective June 30, 2018.
- c. Antonio Dreadin, a Child Caregiver for the Extended Day Care Program, effective May 15, 2018.
- d. Jada Eldridge, an Assistant Child Caregiver for the Extended Day Care Program, effective June 20, 2018.
- e. Jennifer Malave, a Child Caregiver for the Extended Day Care Program, effective June 20, 2018.

**7. Continuation of Employment-Additions** – Exhibit #18-349

**8. Continuation of Employment-Non-Affiliates** – Exhibit #18-350

**9. Athletic Volunteers** – Exhibit #18-351

**10. Practicum Students** – Exhibit #18-352

**11. Continuation of Employment-Paraprofessionals** – Exhibit #18-353

**12. Black Seal Stipend** – Exhibit #18-354

**13. Continuation of Employment-Extended Day Care** – Exhibit #18-355

**14. Summer Enrichment Staff** – Exhibit #18-356

**15. Summer Curriculum Writing Staff** – Exhibit #18-357

**16. IT Summer Volunteer** – Exhibit #18-358

- 17. **Summer Hours** – Exhibit #18-359
- 18. **Summer Algebra I PARCC Class Teacher** – Exhibit #18-360
- 19. **Athletics** – Exhibit #18-361
- 20. **Extended School Year Staff** – Exhibit #18-362
- 21. **Professional Development Presenters** – Exhibit #18-363
- 22. **Child Study Team Meetings** – Exhibit #18-364
- 23. **ESSA Summer Tutoring Staff** – Exhibit #18-365
- 24. **Continuation of Employment-Substitutes** – Exhibit #18-366

Moved by: Mr. Weinstein Second: Mrs. Nicolo-Dorfner Roll Call Vote: 9 – 0

**VIII. Suspensions and HIB Report**

**A. Suspensions** – Exhibit #18-367

**B. Superintendent’s HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
  - WAMS – #10
- Unsubstantiated:
  - WAMS - #12, #13,
  - HS - #16

Moved by: Mrs. Nicolo-Dorfner Second: Ms. Romano Vote: Unanimous

**IX. Informational Only**

**A. Enrollment Information – June 1, 2018 – Exhibit #18-368**

	<b>2016-2017</b>	<b>2017-2018</b>
High School	1313	1271
Middle School	610	638
Upper Elementary School	874	891
Elementary School	<u>1084</u>	<u>1142</u>
Total	3881	3942

**B. Old Business**

**C. New Business**

- a. As an update from the retreat meeting that was held last week, Dr. Alberti indicated that the superintendent evaluation process will be finalized by the end of the month and the strategic planning process will be one of the board's goals for next year.

**D. Public Comments**

- a. Lauren Pascale of Creek Road asked about the procedure employed in regard to suspected gas leaks. Dr. McCartney described the process.
- b. Lauren Jones of Haines Drive asked the board to support "Sandy Hook Promise" programs. Examples of their programs include "Start with Hello" and "Say Something."
- c. Karen Vidal of Oldershaw Avenue spoke on behalf of "Sandy Hook Promise" as well.

**X. Adjournment – 9:07 p.m.**

Moved by: Mr. Weinstein      Second: Mrs. Nicolo-Dorfner      Vote: Unanimous

Respectfully submitted,

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Joanne P. D'Angelo  
Board Secretary