

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William W. Allen Middle School  
January 21, 2020 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 10, 2019
- B. Notice filed with the Burlington County Times on July 10, 2019

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Mr. Jack Fairchild  
Mrs. Dria Law  
Mrs. Katherine Mullin  
Ms. Lauren Romano  
Dr. Mark Snyder  
Mr. Mark Villanueva  
Mr. David A. Weinstein

Mrs. Caryn Shaw, Vice President  
Dr. Sandra Alberti, President

Mr. John Comegno, Esq., Solicitor  
Dr. Scott McCartney, Superintendent  
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary  
Ms. Carole Butler, Director of Curriculum and Instruction  
Dr. David Tate, Director of Special Education  
Mrs. Debora Belfield, Director of Personnel  
Mr. Jeffrey Arey, Director of Instructional Technology

**V. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #20-155:

December 17, 2019 Executive Session  
December 17, 2019 Regular Meeting

January 7, 2020 Reorganization  
Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Communications**

**C. Educational Highlights –Superintendent’s Monthly Report**

- General Updates
  - Pageant of Success
    - Ali Collins, Field Hockey Coach of the Year
  - Retirement Recognition
    - Joanne D’Angelo
  - Monthly Strategic Plan Update – Susan Powell, UES
  - Amy Jablonski – Fair Funding Advocate

**D. Student Board Representatives**

- Ashrit Verma
- Cara Petrycki
- Claire Hurren
- Colin DiPasquale

**E. Board Committee Reports – Questions and Comments**

**F. Public Comment on Agenda Items**

**VI. Reports to the Board**

**A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – October and November, 2019 – Exhibit #20-156
2. **Treasurer’s Report** – August and September, 2019 – Exhibit #20-157
3. **Cafeteria Report** – November, 2019 - Exhibit #20-158

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of October and November, 2019 attached as Exhibit #20-159.

**5. Approval of Bills**

I recommend approval of the bills, in the amount of \$11,584,120.56 attached as Exhibit #20-160.

**Approval of Items 1 – 5:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. Recommendations of the Superintendent**

**A. Policies and Procedures**

**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading.

- Policy 2415.04 Title I District-Wide Parental Involvement
- Policy 2468 Independent Educational Evaluations
- Regulation 2468 Independent Educational Evaluations

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #20-161.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Educational Program**

**1. Home Instruction 2019-2020**

Approval is requested for Home Instruction for students during the 2019-2020 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #20-162 for the 2019-2020 school year.

**2. Homeless Placements 2019-20**

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #20-163 for the 2019-20 school year at the locations indicated and at the approved district tuition rates, where applicable.

**Approval of Items 1 – 2:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #20-164.

**2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #20-165.

**3. Donations**

MOTION:

I recommend the Board accept the following donation:

- \$500 from Phil & Nicole Hiller to be used by HS Girls Basketball
- \$750 from Lance & Deborah Lenny to be used by HS Girls Swim Program
- \$100 from Mary C. Schechter to be used by HS Football

**4. Student Field Trip**

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2019-20 school year as listed in Exhibit #20-166.

**5. Non-Resident Tuition Students**

A resolution is requested approving acceptance of a non-resident tuition student for the 2020-2021 school year.

MOTION:

I recommend that the Board approve the 2020-2021 non-resident tuition student as listed in Exhibit #20-167.

**6. 2020 ESSA Consolidated Grant Amendment #1 Application**

The Moorestown Township Public Schools’ NCLB Consolidated Grant Amendment Application #1 for 2020 requires Board of Education approval. This amendment is required in order to allocate \$73,703 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
Title I	\$10,521	\$0	\$10,521	\$125,550	\$0	\$125,550
Title IIA	\$50,633	\$3,781	\$54,414	\$101,918	\$7,612	\$109,530
Title III Immigrant	\$4,298	\$0	\$4,298	\$4,298	\$0	\$4,298
Title IV	\$4,159	\$311	\$4,470	\$13,464	\$1,006	\$14,470
<b>Total</b>	<b>\$69,611</b>	<b>\$4,092</b>	<b>\$73,703</b>	<b>\$237,012</b>	<b>\$7,592</b>	<b>\$253,848</b>

MOTION:

I recommend that the Board hereby authorize the submission of the ESSA Consolidated Grant Amendment #1 application for Fiscal Year 2020, and accepts the grant award of these funds upon the subsequent approval of the FY 2020 ESSA amendment application.

**7. 2020 ESSA Consolidated Grant Amendment #2 Application**

The Moorestown Township Public Schools’ ESSA Consolidated Grant Amendment Application #2 for 2020 requires Board of Education approval. This amendment is required in order to reallocate funds between accounts as follows:

<u>Title IIA</u>	
100-600 Instructional Supplies	(2,000.00)
200-600 Support Supplies	+2,000.00

<u>Title IV</u>	
200-300 Support-Purchased Professional Services	(10,418.00)
200-500 Support-Misc. Purchased Services	+10,418.00

MOTION:

I recommend that the Board hereby authorize the submission of the ESSA Consolidated Grant Amendment #2 application for Fiscal Year 2020, and accepts the grant award of these funds upon the subsequent approval of the FY 2020 ESSA amendment application.

**8. Burlington County Insurance Pool Joint Insurance Fund (JIF) Membership Renewal**

After examination of the group options for property & casualty insurance, it is recommended that the district renew membership with the BCIP JIF as the most cost-effective plan.

MOTION:

I recommend that the Board of Education approve the Resolution and Indemnity & Trust Agreement, attached as Exhibit #20-168 to renew membership in the BCIP JIF for the three year membership term commencing on July 1, 2020.

**9. Parent/Legal Guardian Agreement for Transportation**

**MOTION:**

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Student #2000810 and the Moorestown Township Board of Education attached as Exhibit #20-169.

**Approval of Items 1 – 9:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Employee Relations**

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2019-2020 school year.

**1. Appointments**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Susan Zimmerman, as a Paraprofessional at the Upper Elementary School. Ms. Zimmerman has been placed on Column Para AA/BS, Step 3 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$12.98 (4 hours per day) for an annual salary of \$9,657.12 prorated, effective on or about January 27, 2020 through June 30, 2020.
- b. Patricia Ford, as a Paraprofessional at the High School. Ms. Ford has been placed on Column Para Step 2 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$11.58 (6.75 hours per day) for an annual salary of \$14,538.69 prorated, effective on or about January 27, 2020 through June 30, 2020.
- c. Peter Cusack, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$15,097.50 prorated, effective on January 2, 2020 through June 30, 2020.
- d. Tyler Organ, as an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. Organ’s hourly rate is \$11.00 for 5.5 hours per week as directed, effective on January 22, 2020 through June 30, 2020.

**2. Leave of Absence and Extensions to Leave of Absence**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Hannah Vaskman, a 1st Grade Teacher at the George Baker Elementary School, a paid Medical Leave of Absence April 20, 2020 through May 22, 2020; an unpaid Family Medical Leave of Absence May 24, 2020 through June 30, 2020.
- b. Emily Olsen, a 3<sup>rd</sup> Grade Teacher at the George Baker Elementary School, a paid Medical Leave of Absence March 16, 2020 through April 21, 2020; unpaid Family Medical Leave of Absence April 22, 2020 through May 1, 2020.
- c. Eileen Buniva, a Reading and Math Support Teacher at the South Valley Elementary School, a paid Medical Leave of January 2, 2020 through March 6, 2020.
- d. Ann Daskilewicz, a Special Education Teacher at the South Valley Elementary School, an unpaid Family Medical Leave of Absence September 5, 2019 through December 5, 2019 (not to exceed 60 days); unpaid Medical Leave of Absence December 6, 2020 through June 30, 2020.
- e. Patricia Lochbihler, a Reading and Math Support Teacher at the South Valley Elementary School, an unpaid absence January 3, 2020.
- f. Emily Petrillo, a Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 20, 2020 through May 20, 2020; unpaid Family Medical Leave of Absence May 21, 2020 through June 30, 2020.
- g. Spring Williams, a Science Teacher at the Middle School, a paid Medical Leave of Absence August 28, 2019 through November 1, 2019. Requesting an extension to a paid Medical Leave of Absence November 2, 2019 through December 31, 2019. Requesting an extension to a paid Medical Leave of Absence January 1, 2020 through January 22, 2020; unpaid Family Medical Leave of Absence January 23, 2020 through February 11, 2020.
- h. Melanie Bruno, a Social Studies Teacher at the High School, a paid Medical Leave of Absence August 28, 2019 through October 1, 2019; an extension to the paid Medical Leave of Absence from October 2, 2019 through October 18, 2019. Requesting an extension to a paid Medical Leave of Absence October 19, 2019 through November 15, 2019. Requesting an extension to a paid Medical Leave of Absence November 16, 2019 through December 13, 2019. Requesting an extension to a paid Medical Leave of Absence December 16, 2019 through January 23, 2020; .5 January 24, 2020 through February 7, 2020.
- i. John Lloyd, an English Teacher at the High School, a paid Medical Leave of Absence January 27, 2020 through March 13, 2020.

**Support Staff**

- a. Diane Mason, a Paraprofessional at the George Baker Elementary School, an unpaid Intermittent Family Medical Leave of Absence August 28, 2019 through December 21, 2019. Requesting an extension to unpaid Intermittent Family Medical Leave of Absence January 1, 2020 through June 30, 2020.

- b. Michelle Molz, a Paraprofessional at the George Baker Elementary School, an unpaid absence January 23, 2020 through January 27, 2020 and February 20, 2020 through February 21, 2020.
- c. Leslie Todd, a Paraprofessional at the George Baker Elementary School, an unpaid absence January 10, 2020.
- d. Maria Mullock, a Paraprofessional at the Mary Roberts Elementary School, an unpaid absence March 11, 2020 and March 12, 2020.
- e. Theresa Testa, a Paraprofessional at the Upper Elementary School, an unpaid absence January 30, 2020 and January 31, 2020.
- f. Emma Roberts, a Paraprofessional at the High School, a paid Medical Leave of Absence April 20, 2020 through May 8, 2020: unpaid Family Medical Leave of Absence May 11, 2020 through June 5, 2020.

**3. Resignation**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Kalsoom Bibi, a Paraprofessional at the Upper Elementary School, effective January 3, 2020.
- b. James Hilton, a Bus Driver for the Transportation Department, effective January 7, 2020.

**4. Retirement**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Laura Huda, a 1<sup>st</sup> Grade Teacher at the at the South Valley Elementary School, after 15 years of service to the District, effective June 30, 2020.

**Support Staff**

- a. Rosemarie Romeo, a Paraprofessional at the at the Middle School, after 9 years of service to the District, effective June 30, 2020.

**5. Substitutes - Exhibit #20-170**



- 6. **Co-Curricular** - Exhibit #20-171
- 7. **Student Teachers/Practicum Students** - Exhibit #20-172
- 8. **Clubs** - Exhibit #20-173
- 9. **Athletic** - Exhibit #20-174
- 10. **Movement on the Guide** - Exhibit #20-175
- 11. **Grand Conversation Staff** - Exhibit #20-176
- 12. **Volunteers** - Exhibit #20-177
- 13. **Winter Track Chaperone** - Exhibit #20-178

**Approval of Items 1 – 13:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**VIII. Suspensions and HIB Report**

**A. Suspensions** – Exhibit #20-179

**IX. Informational Only**

**A. Enrollment Information** – January 2, 2020

	<b>2018-2019</b>	<b>2019-2020</b>
High School	1291	1268
Middle School	638	661
Upper Elementary School	921	917
Elementary School	1134	1127
Total	3984	3973

**B. Old Business**

**C. New Business**

**D. Public Comments**

**X. Adjournment**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_