

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
Video Conference
April 28, 2020 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 10, 2019
- B. Notice filed with the Burlington County Times on July 10, 2019

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Dria Law
Mrs. Katherine Mullin
Ms. Lauren Romano
Dr. Mark Snyder
Mr. Mark Villanueva
Mr. David A. Weinstein

Mrs. Caryn Shaw, Vice President
Dr. Sandra Alberti, President

Mr. John Comegno, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #20-239:

March 17, 2020 Executive Session

March 17, 2020 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
 - COVID-19 Closure Update

D. Student Board Representatives

- Ashrit Verma
- Cara Petrycki
- Claire Hurren
- Colin DiPasquale

E. Board Committee Reports – Questions and Comments

F. Public Comment on Agenda Items

VI. Budget Presentation

VII. Public Hearing on the 2020-2021 Proposed Budget

MOTION:

I recommend that the Public Hearing on the 2020-21 Proposed Budget be opened.

Moved by: _____ Second: _____ Vote: _____

VIII. Close Public Hearing on the 2020-2021 Budget

MOTION:

I recommend that the Public Hearing on the 2020-21 Proposed Budget be closed.

Moved by: _____ Second: _____ Vote: _____

IX. Adoption of Final Budget – 2020-2021

MOTION:

BE IT RESOLVED that the final budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2020-21 Total Expenditures	75,653,286	1,102,527	5,111,132	81,866,945
Less: Anticipated Revenues	9,924,642	1,102,527	418,045	11,445,214
Taxes to be Raised	65,728,644	0	4,693,087	70,421,731

BE IT FURTHER RESOLVED, that the Moorestown Township Board of Education includes in the budget the use of banked cap in the amount of \$168,028. The purpose

of the banked cap is to continue to provide resources to our schools as they meet the needs of our pupils in the areas of programming, safety, and security. The use of this banked cap cannot be deferred or incrementally completed over time.

BE IT FURTHER RESOLVED, that the proposed base budget exceeds the State's Adequacy Budget.

Moved by: _____ Second: _____ Vote: _____

X. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – February, 2020 – Exhibit #20-240
- 2. **Treasurer's Report** – November, 2019 – Exhibit #20-241
- 3. **Cafeteria Report** – February, 2020 - Exhibit #20-242

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of February, 2020 attached as Exhibit #20-243.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$12,885,598.83 attached as Exhibit #20-244.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

XI. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading:

- Policy 0161 Call, Adjournment and Cancellation
- Policy 5512 HIB
- Policy 7243 Supervision of Construction
- Policy 8462 Reporting Potential Missing and Abused Children

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #20-245.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Regulation be entered on second reading:

- Regulation 8451 Control of Communicable Disease

MOTION:

I recommend that the Board enter and adopt on second reading the Regulation listed above as Exhibit #20-246.

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Burlington County Alternative School Placement for 2019-2020

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #20-247 for the 2019-2020 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Home Instruction 2019-2020

Approval is requested for Home Instruction for students during the 2019-2020 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #20-248 for the 2019-2020 school year.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #20-249.

2. Donations

MOTION:

I recommend the Board accept the following donation:

- \$56.55 from Stacey & Keith Kuhfahl to be used to support students districtwide

3. Burlington County Educational Services Unit Non-Public Contracted Services 2020-21

The Burlington County Educational Services Unit has provided services on behalf of Moorestown Township Public Schools to non-public schools pursuant to the requirements of NP Chapters 192/193, Chapter 226 (Nursing), IDEA and NP Technology.

MOTION:

I recommend that the Board approve the agreements, attached as Exhibit #20-250 with Burlington County Educational Services Unit for non-public Chapters 192/193, Chapter 226 (Nursing), IDEA and non-public Technology services for 2020-21.

4. Interlocal Services Agreement – Business Administrator Services

MOTION:

A resolution is requested approving the Interlocal Services Agreement attached as Exhibit #20-251 by and between Delanco Township Board of Education and the Moorestown Township Board of Education for School Business Administrator Services. The District will charge \$87,888 for these services. The current agreement will be in effect until July 31, 2021.

5. Interlocal Services Agreement – IT Services

MOTION:

A resolution is requested approving the shared services agreement with Delanco Township Board of Education as per attached Exhibit #20-252.

6. Non-Resident Tuition Students 2020-2021

A resolution is requested approving acceptance of non-resident tuition students for the 2020-2021 school year.

MOTION:

I recommend that the Board approve the 2020-2021 non-resident tuition students as listed in Exhibit #20-253.

Approval of Items 1 – 6:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2019-2020 school year.

1. Change in Start Date

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Franco Cannistra, as a HVAC and General Maintenance for the District, effective, July 1, 2020 through June 30, 2021.

2. Leave of Absence and Extensions/Changes to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Hannah Vaksman, a 1st Grade Teacher at the George Baker Elementary School, a paid Medical Leave of Absence March 27, 2020 through May 8, 2020; unpaid Family Medical Leave of Absence May 9, 2020 through June 30, 2020.
- b. Catherine Devone, a Special Education Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence March 27, 2020 through May 6, 2020.

- c. Heather Gaskill, a Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence May 26, 2020 through June 30, 2020.
- d. Emily Petrillo, a Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence March 27, 2020 through May 6, 2020; unpaid Family Medical Leave of Absence May 7, 2020 through June 30, 2020.
- e. Lauren Tomaszewski, a Special Education Teacher at the Middle School, a paid Medical Leave of Absence May 3, 2020 through June 30, 2020.
- f. John Lloyd, an English Teacher at the High School, Requesting an extension to a paid Medical Leave of Absence from April 22, 2020 through May 22, 2020.
- g. Kim Warren, a Special Education Teacher at the High School, rescinding Intermittent Family Medical Leave of Absence from March 10, 2020 through June 30, 2020.

Support Staff

- a. Ernest Bernard, a Bus Driver for the Transportation Department, an unpaid Medical Leave of Absence March 2, 2020 through April 30, 2020.
- b. Angela Roe, a Bus Driver for the Transportation Department, an unpaid absence March 16, 2020.

3. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Jennifer Canfield, a Special Education Preschool Teacher at the South Valley Elementary School, effective June 30, 2020.
- b. Rachel Glavin, a Kindergarten Teacher at the South Valley Elementary School, effective June 30, 2020
- c. Tyler Shields, a Science Teacher at the High School, effective June 30, 2020.

Support Staff

No actions recommended at this time.

4. Administrative Leave - Exhibit #20-254

5. Continuation of Employment-Certificated Tenured Staff - Exhibit #20-255

6. Continuation of Employment-Certificated Non-Tenured Staff-Exhibit #20-256

- 7. **Continuation of Employment-Secretaries** - Exhibit #20-257
- 8. **Continuation of Employment-Job Coach** - Exhibit #20-258
- 9. **Continuation of Employment-Buildings and Grounds** - Exhibit #20-259
- 10. **Continuation of Employment Educational/Nursing Services** - Exhibit #20-260
- 11. **Movement on the Salary Guide** - Exhibit #20-261
- 12. **Athletics** - Exhibit #20-262

Approval of Items 1 – 12:

Moved by: _____ Second: _____ Roll Call Vote: _____

XII. Suspensions and HIB Report

A. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
 - HS - #1

Moved by: _____ Second: _____ Vote: _____

XIII. Informational Only

A. Enrollment Information – April 1, 2020

	2018-2019	2019-2020
High School	1281	1266
Middle School	638	659
Upper Elementary School	920	918
Elementary School	1135	1136
Total	3974	3979

B. Old Business

C. New Business

D. Public Comments

XIV. Adjournment

Moved by: _____ Second: _____ Vote: _____