

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Video Conference
June 30, 2020 – 8:00 a.m.**

I. Call to Order

The Special Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- Notice filed with the Courier Post on June 17, 2020
- Notice filed with the Burlington County Times on June 17, 2020

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present Mr. Jack Fairchild
Present Mrs. Dria Law
Present Mrs. Katherine Mullin
Present Ms. Lauren Romano
Present Dr. Mark Snyder
Present Mr. Mark Villanueva
Present Mr. David A. Weinstein

Present Mrs. Caryn Shaw, Vice President
Present Dr. Sandra Alberti, President

Present Mr. John Comegno, Esq., Solicitor
Present Dr. Scott McCartney, Superintendent
Present Mr. James M. Heiser, Business Administrator/Board Secretary
Present Ms. Carole Butler, Director of Curriculum and Instruction
Present Dr. David Tate, Director of Special Education
Present Mrs. Debora Belfield, Director of Personnel
Present Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
 - a. Confidential Personnel Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Mrs. Shaw Second: Mrs. Mullin Vote: Unanimous

VI. Return to Public

Moved by: Ms. Romano Second: Mrs. Law Vote: Unanimous

VII. Public Comment – none

VIII. Recommendations of the Superintendent

A. Finance and Business

1. Resolution Increasing the Bid Threshold – Qualified Purchasing Agent

MOTION:

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the (Name of Board of Education), pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes James M. Heiser, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

2. Bid Award – Grounds Services

MOTION:

WHEREAS, the Moorestown Township School District Board of Education (“the Board”) advertised for bids for Grounds Services for Moorestown High School, William Allen Middle School, Upper Elementary School, South Valley Elementary School, Mary Roberts Elementary School, George Baker Elementary School and the Administration Building (“Grounds Services”); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* (the “Contracts Law”), provides that the Board must award bids to the lowest responsive and responsible bidder for a project, as defined in the Contracts Law; and

WHEREAS, the Board received and publicly opened four (4) bids on June 26, 2020, in connection with the Grounds Services; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

<u>Successful Bidder</u>	<u>Services to be Provided</u>	<u>Bid Amount</u>
TLC Landscape Company (BASE BID)	Grounds Services Year 1- 7/1/20 - 6/30/21 Year 2- 7/1/21 - 6/30/22	Year 1: \$310,500.00 Year 2: <u>\$319,800.00</u> Total: \$630,300.00

BE IT RESOLVED by the Board as follows:

Section 1 That the bid of TLC Landscape Company (“TLC”) for the Grounds Services is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That the Board hereby authorizes the School Business Administrator/Board Secretary to execute a contract with TLC for the period beginning July 1, 2020 and continuing through June 30, 2022.

This resolution will take effect immediately on this June 30, 2020.

3. 2021 Every Student Succeeds Act (ESEA) Grant Application

The Moorestown Township Public Schools’ Every Student Succeeds Act (ESEA) Grant application for 2021 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>	<u>Public</u>	<u>Nonpublic</u>
Title IA	\$115,075	\$115,075	\$0
Title II-A	\$62,372	\$62,372	\$0
Title III	\$8,357	\$8,357	\$0
Title IV-A	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$0</u>
Total	<u>\$195,804</u>	<u>\$195,804</u>	<u>\$0</u>

MOTION:

I recommend that the Board hereby authorize the submission of the ESEA application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 ESEA application.

4. 2021 Individuals with Disabilities Education Improvement Act (IDEA) Grant Application

The Moorestown Township Public Schools’ Individuals with Disabilities Education Improvement Act Grant application for 2021 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>	<u>Public</u>	<u>Nonpublic</u>
Basic	\$1,036,054	\$976,078	\$59,976
Preschool	<u>\$38,375</u>	<u>\$38,375</u>	<u>\$0</u>
Total	<u>\$1,074,429</u>	<u>\$1,014,453</u>	<u>\$59,976</u>

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 IDEA application.

5. Food Service Management Company Contract Modification Agreement

MOTION:

I recommend the Board approve the contract modification agreement with Nutri-Serve Food Management, Inc. as per the attached Exhibit #20-324.

6. Student Transportation Modification Agreement

MOTION:

I recommend the Board approve the student transportation services modification agreement with GST Transport as per the attached Exhibit #20-325.

7. Student Transportation Modification Agreement

MOTION:

I recommend the Board approve the student transportation services modification agreement with Hillman’s Bus Service as per the attached Exhibit #20-326.

8. Student Transportation Modification Agreement

MOTION:

I recommend the Board approve the student transportation services modification agreement with Holcomb Transportation, LLC as per the attached Exhibit #20-327.

Approval of Items 1 – 8:

Moved by: Mr. Fairchild Second: Dr. Snyder Vote: 8 – 0
Absent: Mr. Weinstein

B. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2020-2021 school year.

1. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. LaShonda Esser, a Confidential Administrative Assistant for the Personnel Office, effective June 30, 2020.

2. Adjustments to Curriculum Writing Staff - Exhibit #20-328

3. **Adjustments to Extended School Year Staff** - Exhibit #20-329
4. **Summer CST Evaluation Staff** - Exhibit #20-330
5. **SWAP Day Presenter** - Exhibit #20-331

Approval of Items 1 – 5:

Moved by: Mr. Weinstein Second: Ms. Romano Roll Call Vote: 9 – 0

6. **Approval of Memorandum of Understanding with the Moorestown Administrators Association for July 1, 2020 to June 30, 2023**

Moved by: Mr. Weinstein Second: Mrs. Shaw Vote: Unanimous

IX. Adjournment

Moved by: Ms. Romano Second: Mrs. Law Vote: Unanimous

Respectfully submitted,

James M. Heiser, CPA
Board Secretary