

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
January 16, 2018 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
- B. Notice filed with the Burlington County Times on June 1, 2017

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Tinamarie Nicolo-Dorfner
Mr. Brandon Pugh
Ms. Lauren Romano
Mr. Dimitri Schneiberg
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Risdien, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #18-162:

December 19, 2017 Executive Session January 2, 2018 Reorganization Meeting
December 19, 2017 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- Retirement Recognition
 - Nora Anders
 - Pam Michael
 - Denise Morris
 - Terri Reamer
- District Goals Update – Carole Butler

D. Board Committee Reports – Questions and Comments

E. Welcome Visitors

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – November, 2017 – Exhibit #18-163
2. **Treasurer’s Report month of August and September, 2017** – Exhibit #18-164
3. **Cafeteria Report** – December, 2017 – Exhibit #18-165

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of November, 2017 attached as Exhibit #18-166.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$8,180,689.12 attached as Exhibit #18-167.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered and adopted on second reading.

- Policy 1330 Evaluation of School Business Administrator
- Regulation 1330 Evaluation of School Business Administrator
- Regulation 1400 Job Descriptions
- Regulation 1510 Americans with Disabilities Act
- Regulation 1530 Equal Employment Opportunity Complaint Procedures
- Regulation 1550 Affirmative Action for Employment and Contract
- Regulation 1570 Internal Controls
- Policy 2330 Homework
- Policy 3231 Outside Employment as Athletic Coach

MOTION:

I recommend that the Board enter and adopt on second reading the Policies listed above as Exhibit #18-168.

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Burlington County Alternative School Placements for 2017-18

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #18-169 for the 2017-18 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Homeless Placements 2017-18

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #18-170 for the 2017-18 school year at the locations indicated and at the approved district tuition rates, where applicable.

3. Home Instruction 2017-18

Home Instruction students during the 2017-18 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #18-171 for the 2017-18 school year.

Approval of Items 1 – 3:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #18-172.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #18-173.

3. Annual 2017-2018 Nursing Plan

MOTION:

I recommend that the Board approve the 2017-2018 Nursing Services Plan attached as Exhibit #18-174.

4. Establishment of Petty Cash Funds

MOTION:

It is recommended that the following new petty cash fund be established for the High School vocational transitions program as follows until the next reorganization meeting.

Location	Responsible Person	Amount
High School	Cynthia Moskalow	\$200

5. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #8260027 and the Moorestown Township Board of Education attached as Exhibit #18-175.

6. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #4002076 and the Moorestown Township Board of Education attached as Exhibit #18-176.

Approval of Items 1 – 6:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

1. Appointments

Subject to background checks as required by P.L. 1986 c116, for the 2017-2018 school year.

Administrative Staff

- a. Germaine Brown, as an Interim Assistant Principal at the High School. Dr. Brown’s compensation will be \$450.00 per day, 3 days per week effective January 8, 2018 through January 31, 2018.

Professional Staff

- a. Timothy Haas, as a Language Arts Teacher at the Middle School. Mr. Haas has a BA from Rowan University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective January 17, 2018 through June 30, 2018.

Support Staff

- a. Lacey Porzuc, as a Paraprofessional at the Mary Roberts Elementary School. Ms. Porzuc has been placed on Column Para AA/BS, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.40 (4.75 hours per day) for an annual salary of \$10,071.90 prorated, effective January 29, 2018 through June 30, 2018.

- b. Keeley Samson, as a Paraprofessional at the Mary Roberts Elementary School. Ms. Samson has been placed on Column Para EDUC, Step 5 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$14.72 (6.75 hours per day) for an annual salary of \$18,480.76 prorated, effective January 22, 2018 through June 30, 2018.

2. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Emily Olsen, a 3rd Grade Teacher at the George Baker Elementary School, a paid Medical Leave of Absence March 5, 2018 through .5 March 20, 2018; unpaid Family Medical Leave of Absence .5 March 20, 2018 through April 27, 2018.
- b. Leslie Ackerman, a 2nd Grade Teacher at the Mary Roberts Elementary School, unpaid NJFLA Medical Leave of Absence January 11, 2018 through January 31, 2018.
- c. Elizabeth Matarese, a Speech and Language Specialist at the South Valley Elementary School, an unpaid Leave of Absence March 27, 2018 through March 29, 2018.
- d. Katherine Kaubin, a Special Education Teacher at the Middle School, a paid Medical Leave of Absence January 18, 2018 through January 31, 2018; unpaid Family Medical Leave of Absence February 1, 2018 through February 28, 2018.

Support Staff

- a. Nicole Szymanski, a Paraprofessional at the Mary Roberts Elementary School, an unpaid Medical Leave of Absence January 2, 2018 and January 3, 2018.
- b. Victoria Wolff, a Paraprofessional at the Mary Roberts Elementary School, a paid Medical Leave of Absence January 1, 2018 through February 28, 2018.
- c. Jill Musgnug, a Paraprofessional at the Middle School, an unpaid Leave of Absence March 7, 2018 through March 9, 2018.
- d. Hana Stein, a Paraprofessional at the High School, a paid Medical Leave of Absence December 18, 2017 through January 12, 2018.

3. Change of Assignment

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Yvonne Morton, from a H10, Step 6 Secretary \$24,158.00 at the Mary Roberts Elementary School, to a J10, Step 7 \$28,202.00 prorated, Secretary at the High School, effective February 1, 2018.
- b. Emily Horton, from a .4 FTE Paraprofessional at the Upper Elementary School to a Paraprofessional at the High School. Ms. Horton has been placed on Column Para+30, Step 3 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.89 (6.75 hours per day) for an annual salary of \$14,927.90 prorated, effective January 1, 2018 through June 30, 2018.

4. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Rossella Cusumano, as a Long Term Substitute 2nd Grade Teacher at the Mary Roberts Elementary School, effective January 12, 2018 through February 2, 2018 (temporary leave replacement).

Support Staff

No actions recommended at this time.

- 5. **Substitute** - Exhibit #18-177
- 6. **Athletics** - Exhibit #18-178
- 7. **Co-Curricular** - Exhibit #18-179
- 8. **Clubs** - Exhibit #18-180
- 9. **Paraprofessional Additional Hours-Musical** - Exhibit #18-181
- 10. **Bus Duty** - Exhibit #18-182
- 11. **Professional Development Presenter 11.30.17** - Exhibit #18-183

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

- A. Suspensions** – Exhibit #18-184
- B. Superintendent’s HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated:
 - WAMS - #3
 - HS - #3, #4, #7
 - UES - #2, #3

- Unsubstantiated:
 - HS - #5, #6

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – January 1, 2018 – Exhibit #18-185

	2016-2017	2017-2018
High School	1329	1275
Middle School	611	638
Upper Elementary School	875	890
Elementary School	<u>1073</u>	<u>1140</u>
Total	3888	3943

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____ Second: _____ Vote: _____