

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William W. Allen Middle School
January 16, 2018 – 5:00 p.m.**

I. Call to Order – 6:00 p.m.

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
- B. Notice filed with the Burlington County Times on June 1, 2017

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

- X Mr. Jack Fairchild
- X Mrs. Tinamarie Nicolo-Dorfner
- X Mr. Brandon Pugh
- X Ms. Lauren Romano
- X Mr. Dimitri Schneiberg
- X Mr. Mark Villanueva
- X Mr. Maurice Weeks

- X Mr. David A. Weinstein, Vice President
- X Dr. Sandra Alberti, President

- X Mr. Arthur F. Risdien, Esq., Solicitor
- X Dr. Scott McCartney, Superintendent
- X Mrs. Joanne D’Angelo, Business Administrator/Board Secretary
- X Ms. Carole Butler, Director of Curriculum and Instruction
- X Dr. David Tate, Director of Special Education
- X Mrs. Debora Belfield, Director of Personnel
- X Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student disciplinary matters, and specifically,
 - a. Student matters

2. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically,
 - a. Legal matter

3. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
 - a. Personnel

VI. Return to Public

Moved by: Mr. Pugh Second: Mr. Weinstein Vote: Unanimous

VII. Adjournment – 6:32 p.m.

Moved by: Mr. Weinstein Second: Mr. Pugh Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William W. Allen Middle School
January 16, 2018 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
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II. Moment of Silence

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IV. Roll Call

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- X Mr. Mark Villanueva
- X Mr. Maurice Weeks

- X Mr. David A. Weinstein, Vice President
- X Dr. Sandra Alberti, President

- X Mr. Arthur F. Risdien, Esq., Solicitor
- X Dr. Scott McCartney, Superintendent
- X Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
- X Ms. Carole Butler, Director of Curriculum and Instruction
- X Dr. David Tate, Director of Special Education
- X Mrs. Debora Belfield, Director of Personnel
- X Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #18-162:

December 19, 2017 Regular Meeting

January 2, 2018 Reorganization Meeting

Moved by: Mr. Pugh

Second: Mr. Schneiberg

Vote: Unanimous

December 19, 2017 Executive Session

Moved by: Mr. Pugh

Second: Mr. Schneiberg

Vote: 7 – 0, Abstain – 2
Abstention: Mr. Fairchild,
Ms. Romano

B. Communications - none

C. Educational Highlights –Superintendent’s Monthly Report

- a. Retirement Recognition
 - o Nora Anders
 - o Pam Michael
 - o Denise Morris
 - o Terri Reamer – Ms. Reamer attended the meeting and was acknowledged.
- b. District Goals Update – Carole Butler

Ms. Butler detailed the activities that have taken place year-to-date to achieve district goals.

D. Student Board Representatives

- a. Emily O’Neill, Alexander Karanjia and Daniel Rohrbach reported on the student service activities in honor of Martin Luther King Day, student council projects and other MHS current events.

E. Board Committee Reports – Questions and Comments

- a. **Budget & Finance** – Mr. Schneiberg reported on topics addressed by the committee including: monthly financial reports, food service fund status, SDA grant receipts, future budget preliminary revenue and expenditures, funding for extra-curricular transportation expenses, health broker transition activities, and the energy conservation RFP.
- b. **Policy** – Mr. Pugh identified the members serving on the committee and offered clarification on policies included for action on the agenda.
- c. **Operations & Facilities** – Mr. Villanueva reported that the committee will meet next week.
- d. **Curriculum** – Mr. Weinstein reported that the committee had heard presentations on professional development and on the proposed WAMS schedule change. The group also reviewed the summer enrichment program and discussed classroom textbook resources.
- e. **Communications** – Mr. Weeks reported on recent board discussions regarding communication. The committee considered how board members communicate with each other internally and how the board communicates with the public during meetings and between. A board retreat in February is expected to explore this further.

F. Off-Board committee reports

- a. **SpEAC** – Dr. Alberti reported on the activities of the SpEAC committee and described some of the opportunities that our special education programs provide for students.

G. Welcome Visitors - none

VI. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – November, 2017 – Exhibit #18-163
- 2. **Treasurer’s Report month of August and September, 2017** – Exhibit #18-164
- 3. **Cafeteria Report** – December, 2017 – Exhibit #18-165

B. Educational Program

1. Burlington County Alternative School Placements for 2017-18

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #18-169 for the 2017-18 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Homeless Placements 2017-18

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #18-170 for the 2017-18 school year at the locations indicated and at the approved district tuition rates, where applicable.

3. Home Instruction 2017-18

Home Instruction students during the 2017-18 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #18-171 for the 2017-18 school year.

Approval of Item 1:

Moved by: Mr. Villanueva Second: Mr. Weeks Vote: 8 – 0, Abstain – 1
Abstention: Ms. Romano

Approval of Items 1 – 3:

Moved by: Mr. Villanueva Second: Mr. Weeks Vote: Unanimous

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #18-172.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #18-173.

3. Annual 2017-2018 Nursing Plan

MOTION:

I recommend that the Board approve the 2017-2018 Nursing Services Plan attached as Exhibit #18-174.

4. Establishment of Petty Cash Funds

MOTION:

It is recommended that the following new petty cash fund be established for the High School vocational transitions program as follows until the next reorganization meeting.

Location	Responsible Person	Amount
High School	Cynthia Moskalow	\$200

5. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #8260027 and the Moorestown Township Board of Education attached as Exhibit #18-175.

6. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #4002076 and the Moorestown Township Board of Education attached as Exhibit #18-176.

Approval of Items 1 – 6:

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: Unanimous

D. Employee Relations

1. Appointments

Subject to background checks as required by P.L. 1986 c116, for the 2017-2018 school year.

Administrative Staff

- a. Germaine Brown, as an Interim Assistant Principal at the High School. Dr. Brown's compensation will be \$450.00 per day, 3 days per week effective January 8, 2018 through January 31, 2018.

Professional Staff

- a. Timothy Haas, as a Language Arts Teacher at the Middle School. Mr. Haas has a BA from Rowan University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective January 17, 2018 through June 30, 2018.

Support Staff

- a. Lacey Porzuc, as a Paraprofessional at the Mary Roberts Elementary School. Ms. Porzuc has been placed on Column Para AA/BS, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.40 (4.75 hours per day) for an annual salary of \$10,071.90 prorated, effective January 29, 2018 through June 30, 2018.
- b. Keeley Samson, as a Paraprofessional at the Mary Roberts Elementary School. Ms. Samson has been placed on Column Para EDUC, Step 5 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$14.72 (6.75 hours per day) for an annual salary of \$18,480.76 prorated, effective January 22, 2018 through June 30, 2018.

2. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Emily Olsen, a 3rd Grade Teacher at the George Baker Elementary School, a paid Medical Leave of Absence March 5, 2018 through .5 March 20, 2018; unpaid Family Medical Leave of Absence .5 March 20, 2018 through April 27, 2018.
- b. Leslie Ackerman, a 2nd Grade Teacher at the Mary Roberts Elementary School, unpaid NJFLA Medical Leave of Absence January 11, 2018 through January 31, 2018.
- c. Elizabeth Matarese, a Speech and Language Specialist at the South Valley Elementary School, an unpaid Leave of Absence March 27, 2018 through March 29, 2018.
- d. Katherine Kaubin, a Special Education Teacher at the Middle School, a paid Medical Leave of Absence January 18, 2018 through January 31, 2018; unpaid Family Medical Leave of Absence February 1, 2018 through February 28, 2018.

Support Staff

- a. Nicole Szymanski, a Paraprofessional at the Mary Roberts Elementary School, an unpaid Medical Leave of Absence January 2, 2018 and January 3, 2018.
- b. Victoria Wolff, a Paraprofessional at the Mary Roberts Elementary School, a paid Medical Leave of Absence January 1, 2018 through February 28, 2018.
- c. Jill Musgnug, a Paraprofessional at the Middle School, an unpaid Leave of Absence March 7, 2018 through March 9, 2018.
- d. Hana Stein, a Paraprofessional at the High School, a paid Medical Leave of Absence December 18, 2017 through January 12, 2018.

3. Change of Assignment

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Yvonne Morton, from a H10, Step 6 Secretary \$24,158.00 at the Mary Roberts Elementary School, to a J10, Step 7 \$28,202.00 prorated, Secretary at the High School, effective February 1, 2018.
- b. Emily Horton, from a .4 FTE Paraprofessional at the Upper Elementary School to a Paraprofessional at the High School. Ms. Horton has been placed on Column Para+30, Step 3 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.89 (6.75 hours per day) for an annual salary of \$14,927.90 prorated, effective January 1, 2018 through June 30, 2018.

4. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Rossella Cusumano, as a Long Term Substitute 2nd Grade Teacher at the Mary Roberts Elementary School, effective January 12, 2018 through February 2, 2018 (temporary leave replacement).

Support Staff

No actions recommended at this time.

5. Substitute - Exhibit #18-177

- 6. **Athletics** - Exhibit #18-178
- 7. **Co-Curricular** - Exhibit #18-179
- 8. **Clubs** - Exhibit #18-180
- 9. **Paraprofessional Additional Hours-Musical** - Exhibit #18-181
- 10. **Bus Duty** - Exhibit #18-182
- 11. **Professional Development Presenter 11.30.17** - Exhibit #18-183

Approval of Items 1 – 2:

Moved by: Mr. Weinstein Second: Mr. Fairchild Roll Call Vote: 8-0, Abstain-1
 Abstention: Ms. Romano

Approval of Items 3 – 11:

Moved by: Mr. Weinstein Second: Mr. Fairchild Roll Call Vote: Unanimous

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #18-184

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated:
 - WAMS - #3
 - HS - #3, #4, #7
 - UES - #2, #3
- Unsubstantiated:
 - HS - #5, #6

Moved by: Mr. Schneiberg Second: Mr. Weeks Vote: 7 – 0, Abstain – 2
 Abstentions: Mr. Fairchild,
 Ms. Romano

IX. Informational Only

A. Enrollment Information – January 1, 2018 – Exhibit #18-185

	2016-2017	2017-2018
High School	1329	1275
Middle School	611	638
Upper Elementary School	875	890
Elementary School	<u>1073</u>	<u>1140</u>
Total	3888	3943

B. Old Business

C. New Business

- a. Dr. Alberti asked the Board to identify priorities that they would like the administration to consider in budget development:
 - i. Mr. Weeks said he'd like to see the results of the "Why" conversation to clarify the experience that we want Moorestown students to have.
 - ii. Mr. Villanueva stressed technological innovation.
 - iii. Mr. Weinstein reiterated that evaluating why we do what we do should drive the budget.
 - iv. Mr. Schneiberg identified the challenge of balancing the broad conversation and the tight timeline for completion. He also stressed that all of the stakeholders, including the taxpayers, should be considered in the process.
 - v. Mr. Pugh recalled the budget process several years ago where administrators came to each committee meeting and identified their priorities. He also stressed his recommendation for Bring Your Own Device.
 - vi. Dr. Alberti recalled the issues of class size, use of technology, extra-curricular transportation funding.

D. Public Comments - none

X. Adjournment – 8:00 p.m.

Moved by: Mr. Weeks

Second: Mr. Pugh

Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary