

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
December 19, 2017 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
- B. Notice filed with the Burlington County Times on June 1, 2017

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Peter Palko
Mrs. Ann Marie Reyher
Mr. Dimitri Schneiberg
Mrs. Caryn Shaw
Mr. Mark Villanueva
Mr. Maurice Weeks
Mr. David A. Weinstein

Mr. Brandon J. Pugh, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Risdien, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #18-132:

November 14, 2017 Executive Session

November 14, 2017 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- Board Member Recognition
- BCIP JIF Distinctions
 - Financial Award in the amount of \$3,500
 - Elite II Safety Award
 - Outstanding Performance in Claims Management – Maintaining a Loss Ratio Below 50% for 2016-2017
- 2016-17 Audit Report

D. Board Committee Reports – Questions and Comments

E. Welcome Visitors

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – September and October, 2017 – Exhibit #18-133
2. **Cafeteria Report** – November, 2017 – Exhibit #18-134

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of September and October, 2017 attached as Exhibit #18-135.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$8,371,597.29 attached as Exhibit #18-136.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. 2017- 2018 Memorandum of Agreement (MOA) and 2017- 2018 Live Streaming Memorandum of Agreement (MOA)

Information Summary

The Memorandum of Agreement (MOA) and the Live Streaming Memorandum of Agreement (MOA) between Education and Law Enforcement Officials are presented for BOE approval for the 2017-2018 school year.

MOTION:

I recommended acceptance of the MOA Agreement and the Live Streaming MOA Agreement as Exhibit #18-137.

Moved by: _____ Second: _____ Vote: _____

B. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends that the Policies and Regulations be entered on first reading.

- Policy 1330 Evaluation of School Business Administrator
- Regulation 1330 Evaluation of School Business Administrator
- Regulation 1400 Job Descriptions
- Regulation 1510 Americans with Disabilities Act
- Regulation 1530 Equal Employment Opportunity Complaint Procedures
- Regulation 1550 Affirmative Action for Employment and Contract
- Regulation 1570 Internal Controls
- Policy 2330 Homework
- Policy 3231 Outside Employment as Athletic Coach

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #18-138.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered and adopted on second reading.

- Policy 2700 Services to Non-Public School Students

MOTION:

I recommend that the Board enter and adopt on second reading the Policies listed above as Exhibit #18-139.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Burlington County Alternative School Placements for 2017-18

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #18-140 for the 2017-18 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Homeless Placements 2017-18

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #18-141 for the 2017-18 school year at the locations indicated and at the approved district tuition rates, where applicable.

3. Home Instruction 2017-18

Home Instruction students during the 2017-18 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #18-142 for the 2017-18 school year.

4. Professional Services Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #18-143 with Cooper Health System to provide related services as per an Individualized Education Plan.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #18-144.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #18-145.

3. 2018 ESSA Consolidated Grant Amendment #1 Application

The Moorestown Township Public Schools’ NCLB Consolidated Grant Amendment Application #1 for 2018 requires Board of Education approval. This amendment is required in order to allocate \$101,300 of unspent carry-over funds.

Title	Carryover Amounts			Revised Grant Amounts		
	Public	Nonpublic	Total	Public	Nonpublic	Total
Title I	\$32,869	\$0	\$32,869	\$156,278	\$0	\$156,278
Title IIA	\$62,144	\$3,640	\$65,784	\$118,462	\$10,191	\$128,653
Title III Immigrant	\$2,647	\$0	\$2,647	\$6,146	\$0	\$6,146
Title IV	\$0	\$0	\$0	\$8,958	\$1,042	\$10,000
Total	\$97,660	\$3,640	\$101,300	\$289,844	\$11,233	\$301,077

MOTION:

I recommend that the Board hereby authorize the submission of the ESSA Consolidated Grant Amendment #1 application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY 2018 ESSA amendment application.

4. 2018 IDEA Grant Amendment #1 Application

The Moorestown Township Public Schools’ IDEA Grant Amendment Application #1 for 2018 requires Board of Education approval. This amendment is required in order to allocate \$39,335 of unspent carry-over funds.

Title	Carryover Amounts			Revised Grant Amounts		
	Public	Nonpublic	Total	Public	Nonpublic	Total
IDEA Basic	0	\$2,665	\$2,665	\$883,671	\$63,823	\$947,494
IDEA Preschool	35,988	682	36,670	71,623	1,551	73,174
Total	35,988	\$3,347	\$39,335	\$955,294	\$65,374	\$1,020,668

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #1 application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY 2018 IDEA amendment application.

5. QSAC Equivalency Application Approval

MOTION:

I recommend that the Board approve the New Jersey Department of Education QSAC Equivalency Application, attached as Exhibit #18-146.

6. 2016-2017 Comprehensive Annual Financial Report

Copies of the annual financial audit for the period ended June 30, 2017 are enclosed. A copy of the Synopsis of Audit Report is attached as Exhibit #18-147 and copies have been made available to the public.

The Budget and Finance Committee has reviewed the audit and discussed the Audit Report with representatives David McNally and Michael Holt of Holman Frenia Allison, P.C., the District auditors.

MOTION:

WHEREAS, the 2016-2017 financial audit of the Moorestown Township Board of Education for the fiscal year ended June 30, 2017 as prepared by Michael Holt of Holman Frenia Allison, P.C. has been received by the Board, and

WHEREAS, copies of the Synopsis Audit Report have been made available to the public, and

WHEREAS, no comments or recommendations are contained therein,

NOW THEREFORE BE IT RESOLVED by the Board of Education that the 2016-2017 Financial Audit be hereby accepted.

7. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #2000277 and the Moorestown Township Board of Education attached as Exhibit #18-148.

Approval of Items 1 – 7:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

1. Appointments

Subject to background checks as required by P.L. 1986 c116, for the 2017-2018 school year.

Administrative Staff

- a. Brian Carter, as the School Safety Specialist for the District, effective July 21, 2017 through June 30, 2018.
- b. Raymond Kelly, as an Interim Athletic Supervisor for the District. Mr. Kelly's compensation will be \$450.00 per day, 5 days per week effective December 5, 2017 through March 30, 2018.

Professional Staff

- a. Jessica Kuder, as a Long Term Substitute Art Teacher at the George Baker Elementary School. Ms. Kuder has a BA from Albright University. She has been placed on Column BA+30, Step 1 of the Teacher Salary Guide at a salary of \$51,653.00 prorated, effective January 25, 2018 through May 15, 2018 (temporary leave replacement).
- b. Katherine Humes, as a .6 FTE Preschool Special Education Teacher at the Mary Roberts Elementary School. Ms. Humes has a BA from Rowan University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$29,700.00 prorated, effective January 8, 2018 through June 30, 2018.
- c. Alec Nicolai, as a Long Term Substitute Special Education Teacher at the Mary Roberts Elementary School. Mr. Nicolai has a BA from Rowan University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective December 7, 2017 through April 10, 2018 (temporary leave replacement).
- d. Kimberly Potter, as a Long Term Substitute School Counselor at the Upper Elementary School. Ms. Potter has a MA from The University of Delaware. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated, effective December 1, 2017 through June 30, 2018 (temporary leave replacement).
- e. James Dugan, as a Long Term Substitute Language Arts and Social Studies Teacher at the Middle School. Mr. Dugan has a BA from Richard Stockton University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective January 2, 2018 through June 6, 2018 (temporary leave replacement).

Support Staff

- a. Wendie Weatherwalks, as a Child Study Secretary at the High School. Ms. Weatherwalks has been placed on Column L12 Step 9 of the 2017-2018 Secretary Salary Guide at an annual salary of \$34,647.00 prorated, effective January 1, 2018 through June 30, 2018.

2. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

- a. Robert McGough, an Assistant Principal at the High School, a paid Medical Leave of Absence December 1, 2017 through February 1, 2018.

Professional Staff

- a. Michelle Dzamko, a 2nd Grade Teacher at the George Baker Elementary School, an unpaid Child Rearing Leave of Absence January 1, 2018 through April 8, 2018.

- b. Syreeta Lee, a Kindergarten Teacher at the George Baker Elementary School, a paid Medical Leave of Absence February 5, 2018 through April 13, 2018; unpaid Family Medical Leave of Absence April 14, 2018 through June 30, 2018.
- c. Katie Paetzold, an Art Teacher at the George Baker Elementary School, a paid Medical Leave of Absence January 29, 2018 through March 29, 2018; an unpaid Family Medical Leave of Absence March 30, 2018 through May 11, 2018.
- d. Kimberly Seymour, a Special Education Teacher at the South Valley Elementary School, an unpaid Child Rearing Leave of Absence December 5, 2017 through December 12, 2017.
- e. Maryann Severino, a 6th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence January 8, 2018 through February 23, 2018; unpaid Family Medical Leave of Absence February 24, 2018 through May 29, 2018.
- f. Vanessa Dougherty, a School Counselor at the Middle School, an unpaid Child Rearing Leave of Absence February 2, 2018 through June 15, 2018.
- g. Kathleen Trommelen, a Social Studies Teacher at the Middle School, an unpaid Child Rearing Leave of Absence January 2, 2018 through January 19, 2018.
- h. Valerie Shopp, a Social Worker at the High School, an unpaid Leave of Absence April 9, 2018.

Support Staff

- a. Vincent Lavecchio, a Systems Engineer for the District, a paid Medical Leave of Absence December 14, 2017 through January 21, 2018.
- b. Nicole Szymanski, a Paraprofessional at the Mary Roberts Elementary School, an unpaid Medical Leave of Absence .5 December 13, 2017 and .5 December 20, 2017.
- c. Kalsoom Bibi, a Part Time Paraprofessional at the Upper Elementary School, an unpaid Leave of Absence January 11, 2018 and January 12, 2018.
- d. Lester Yapple, a Custodian at the South Valley Elementary School, a paid Medical Leave of Absence December 12, 2017 through February 28, 2018.
- e. Tammy Phillips, a Paraprofessional at the High School, an unpaid Leave of Absence December 1, 2017.
- f. Scott Stilts, a Custodian at the High School, a paid Medical Leave of Absence October 13, 2017 through November 10, 2017.
- g. Sheila Bogda, a Part Time Paraprofessional for the Transportation Department, an unpaid Medical Leave of Absence January 3, 2018 through January 23, 2018.

- h. Nancy Gonteski-Borborema, a Bus Driver for the Transportation Department, an unpaid Family Medical Leave of Absence January 2, 2018 through January 28, 2018.

3. Salary Adjustment/Change of Assignment

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Yolanda Crespo, a Confidential Administrative Assistant to the Business Administrator, a salary adjustment, \$45,796.00 to \$47,024.00, effective January 1, 2018.
- b. Michele Bancroft, from a H10 Secretary, \$40,870.00 at the Upper Elementary School, to a L12 Child Study Team Secretary, \$47,024.00 at the High School, effective January 1, 2018.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

Barbara Jo Lemaire, a Language Arts Teacher at the Middle School, effective December 1, 2017.

Support Staff

- a. Christian Panus, a Paraprofessional at the Mary Roberts Elementary School, effective December 5, 2017.
- b. Shawn Fitzpatrick, a Paraprofessional at the High School, effective December 1, 2017.

5. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Claudia Castelli as a Long Term Substitute 2nd Grade Teacher at the George Baker Elementary School, effective January 1, 2018 through April 10, 2018 (temporary leave replacement).

- b. Alexandra Schneider, as a Long Term Substitute Special Education Teacher at the South Valley Elementary School, effective December 7, 2017 through December 8, 2017 (temporary leave replacement).
- c. Timothy Haas, as a Long Term Substitute Language Arts Teacher at the Middle School, effective December 4, 2017 through January 31, 2018 (temporary leave replacement).
- d. Molly Fitzpatrick, as a Long Term Substitute School Counselor at the Middle School, effective February 2, 2018 through June 30, 2018 (temporary leave replacement).
- e. Brian Richards, as a Long Term Substitute Social Studies Teacher at the Middle School, effective January 4, 2018 through January 23, 2018 (temporary leave replacement).

Support Staff

- a. Wendie Weatherwalks, as a Long Term Substitute Child Study Team 10 month Secretary at the High School, effective December 5, 2017 through December 31, 2017 (temporary leave replacement).

- 6. **Substitute** - Exhibit #18-149
- 7. **Black Seal Stipend** - Exhibit #18-150
- 8. **Co-Curricular** - Exhibit #18-151
- 9. **Creative Minds Staff** - Exhibit #18-152
- 10. **Title I Tutoring Staff ESEA Grant** - Exhibit #18-153
- 11. **Student Teacher/Practicum** - Exhibit #18-154
- 12. **Athletics** - Exhibit #18-155

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #18-156

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated:
 - WAMS - #2
 - HS - #14

- Unsubstantiated:
 - WAMS - #1
 - HS - #1

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – December 1, 2017 – Exhibit #18-157

	2016-2017	2017-2018
High School	1331	1275
Middle School	611	638
Upper Elementary School	873	889
Elementary School	<u>1068</u>	<u>1141</u>
Total	3883	3943

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____ Second: _____ Vote: _____