

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
August 8, 2017 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
- B. Notice filed with the Burlington County Times on June 1, 2017

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Dr. Sandra Alberti, President
Mr. Brandon J. Pugh, Vice President

Mr. Peter Palko
Mrs. Ann Marie Reyher
Mr. Dimitri Schneiberg
Mrs. Caryn Shaw
Mr. Mark Villanueva
Mr. Maurice Weeks
Mr. David A. Weinstein

Mr. Arthur F. Risdien, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #18-2:

June 20, 2017 Executive Session	July 20, 2017 Executive Session
June 20, 2017 Regular Meeting	July 20, 2017 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Presentations

- Construction Update - Rob Notley, New Road Construction

D. Educational Highlights –Superintendent’s Monthly Report

- General Updates

E. Board Committee Reports – Questions and Comments

F. Welcome Visitors

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – May, 2017 – Exhibit #18-3
2. **Treasurer’s Report month of April, 2017** – Exhibit #18-4
3. **Cafeteria Report** – May, 2017 – Exhibit #18-5

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of May 2017 attached as Exhibit #18-6.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$10,139,797.84 attached as Exhibit #18-7.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends that the policies be entered and adopted on second reading.

MOTION:

I recommend that the Board enter and adopt on second reading, attached as Exhibit #18-8:

- Policy 5116 Education of Homeless Students

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Special Education Out-of-District Placements 2016-17

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #18-9 for the 2016-17 school year at the locations indicated at the approved tuition rates with transportation provided.

2. Special Education Out-of-District Placements 2017-18

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #18-10 for the 2017-18 school year at the locations indicated at the approved tuition rates with transportation provided.

3. Burlington County Alternative School Placements for 2017-18

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #18-11 for the 2017-18 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

4. Special Education In-District Placements 2017-18

The following students with special needs have been recommended for placement in Moorestown Township Special Education Programs. The sending districts will bear the cost for tuition and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #18-12 for placement in Moorestown Township Special Education Programs for the 2017-18 school year at the appropriate rate of tuition with transportation provided by the sending districts.

5. Special Education Summer Programs for 2017 for Students with Special Needs

Students with special needs are recommended for Summer 2017 Programs as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the Special Education Summer 2017 Programs for students with special needs listed on Exhibit #18-13.

6. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #18-14 with Building Foundations for Neurodevelopment to provide consulting services for students with autism.

7. Consultant/Contractor for a Student with Special Needs

The Consultant/Contractor will provide School Based services for a student with autism for the 2017-18 school year.

MOTION:

I recommend that the Board approve Lisa Hanrahan as a Consultant/Contractor who will provide School Based services for a student with autism. Per Exhibit #18-15 compensation will be \$25 per hour, not to exceed \$24,500 for the 2017-18 school year.

8. Consulting Services Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #18-16 with Family First, LLC to provide consulting services for students with autism.

9. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #18-17 with Kathy Darrow to provide consulting services for students with autism.

10. Bilingual/ESL Three-Year Program Plan 2017-2020

Information Summary

Every three years, the New Jersey Department of Education requires that school districts complete a plan describing the district's program for limited English proficient (LEP) students.

The Moorestown Township Public School's ESL (English as a Second Language) three-year plan details how we provide language assistance services. This ensures compliance with New Jersey statutes and regulations.

MOTION:

I recommend that the Board approve the Moorestown Township Public Schools Bilingual/ESL Three Year Program Plan for School Years 2017-2020 as Exhibit #18-18.

Approval of Items 1 – 10:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #18-19.

2. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2017-2018 school year.

MOTION:

I recommend that the Board approve the 2017-2018 non-resident tuition students as listed in Exhibit #18-20.

3. 2018 Individuals with Disabilities Education Improvement Act (IDEA) Grant Application

The Moorestown Township Public Schools’ Individuals with Disabilities Education Improvement Act Grant application for 2018 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>	<u>Public</u>	<u>Nonpublic</u>
Basic	\$944,829	\$883,671	\$61,158
Preschool	<u>\$36,504</u>	<u>\$35,635</u>	<u>\$869</u>
Total	\$981,333	\$919,306	\$62,027

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY 2018 IDEA application.

4. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #18-21.

5. Physician Services

MOTION:

A resolution is requested reappointing physician services to Woodbury Medical Office for the 2017-2018 school year, in the amount of \$31,900.

6. 2018 ESEA Consolidated Grant Application

The Moorestown Township Public Schools' Elementary and Secondary Education Act (ESEA) Consolidated Grant Application for 2018 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>
Title I	\$123,409
Title IIA	\$62,869
Title III	\$7,443
Title III Immigrant	\$3,499
Title IV	<u>\$10,000</u>
Total:	\$207,220

MOTION:

I recommend that the Board hereby authorize the submission of the ESEA application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY 2018 ESEA application.

7. Fall Sports Bid

MOTION:

I recommend the Board approve bid results received for Bid #18-1, attached as Exhibit #18-22. I recommend awarding the routes as follows:

<u>Vendor</u>	<u>Total Cost</u>
Eagle Wolfington	\$23,131.31
Hillman's	\$10,108.00
Safety Bus Co.	<u>\$3,900.00</u>
Total:	\$37,139.31

8. Competitive Contracting Resolution

MOTION:

A resolution is requested authorizing the use of competitive contracting for the procurement of energy conservation services, as per the attached Exhibit #18-23.

9. 2017-2018 School Lunch Prices

MOTION:

Section 205 of the Healthy, Hunger-Free Kids Act of 2010 includes a provision that requires Local Education Agencies (LEAs) participating in the National School Lunch Program (NSLP) to ensure that schools are not offsetting the cost of full price paid meals with the free or reduced price federal meal reimbursement received. This provision was effective July 1, 2011 and requires LEAs to compare the average price charged for full priced lunches to the difference between the Federal reimbursement provided for free lunches and the Federal reimbursement for paid lunches. No increase in price is necessary this year to comply with this requirement.

	2017-18 Price
Elementary Schools	2.40
Upper Elementary School	2.70
Middle School	2.70
High School	2.70
Premium Lunch (WAMS and MHS only)	3.25
Breakfast program (Roberts Elementary School only):	
Student	1.30
Adult	2.25
Kindergarten Milk/Juice	.50
Adult Lunches	4.25

I recommend the Board approve the school lunch prices as listed above.

10. Resolution for Modifying the 2017-2018 General Fund Budget for Additional State Aid

MOTION:

A resolution is requested to amend the 2017-2018 General Fund budget to appropriate additional categorical state aid received for special education.

	<u>Account Number</u>	<u>Revenue</u>	<u>Expenditures</u>
Original 17-18 General Fund Budget		\$69,706,189	\$69,706,189
Additional State Aid			
- Categorical Special Education Aid	10-3132	\$75,218	
Additional Appropriations			
- Special Education Paraprofessional Salaries	11-000-216-106		\$75,218
Total Amended 2017-2018 General Fund Budget		\$69,781,407	\$69,781,407

11. Contract for HS Copiers

MOTION:

A resolution is requested awarding a four (4) year lease cost per copy contract to Ricoh USA for two (2) multifunctional copiers to be used at the High School, as per the attached Exhibit #18-24, at a cost of 1,133.40 per month.

This contract is being awarded under NJ State Contract #40467.

12. Donations

Approval is needed to accept the donations below.

MOTION:

I recommend the Board accept the following donations:

- \$5.93 from Red Robin loyalty program to be used at Roberts School
- \$25.00 from Educational Testing Service to be used at Roberts School

13. Parent/Legal Guardian Agreement for Transportation

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Student #4000857 and the Moorestown Township Board of Education attached as Exhibit #18-25.

Approval of Items 1 – 13:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

1. Approval to rescind and approve the Contract for Superintendent

- a. A resolution is requested to rescind the 2016-2021 contract of Dr. Scott McCartney as of June 30, 2017.
- b. A resolution is requested approving the new contract for Dr. Scott McCartney as Superintendent of Schools as approved by the Department of Education effective July 1, 2017 through June 30, 2022.

2. Approval of the Contract for Business Administrator

- a. A resolution is requested approving the contract for Joanne D’Angelo as the Business Administrator as approved by the Department of Education, effective July 1, 2017 through June 30, 2018.

3. Appointments

Subject to background checks as required by P.L. 1986 c116, for the 2017-2018 school year.

Administrative Staff

- a. Debora A. Belfield, as Affirmative Action Officer for the District, effective July 1, 2017 through the next reorganization meeting.

- b. Joanne D'Angelo, as Public Agency Compliance Officer for the District, effective July 1, 2017 through June 30, 2018.
- c. Gavin Quinn, as the Chemical Hygiene Officer for the District, effective July 1, 2017 through June 30, 2018.

Professional Staff

- a. Pauline Ferguson, as a Replacement Special Education Teacher at the Mary Roberts Elementary School. Ms. Ferguson has a BA from William Patterson University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through December 6, 2017.
- b. Rossella Cusumano, as a Replacement Elementary Teacher at the Roberts Elementary School. Ms. Cusumano has a BA from Penn State University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through December 6, 2017.
- c. Elizabeth Hartkopf, as a Special Education Teacher at the South Valley Elementary School. Ms. Hartkopf has a BA from Rowan University. She has been placed on Column BA, Step 2 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective September 1, 2017 through June 30, 2018.
- d. Alexandra Schneider, as a Replacement Special Education Teacher at the South Valley Elementary School. Ms. Schneider has a BA from Widener University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through December 6, 2017.
- e. Christie Carroll, as a Replacement Math Teacher at the Middle School. Ms. Carroll has a BA from Rowan University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through January 17, 2018.
- f. Jordan Fagan, as a Replacement Science Teacher at the Middle School. Mr. Fagan has a BA from Georgian Court University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through November 3, 2017.
- g. Stefani Nochumson, as a Replacement Special Education Teacher at the Middle School. Ms. Nochumson has a MA from Arcadia University. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated, effective September 1, 2017 through January 30, 2018 (pending receipt of New Jersey Certification).

Support Staff

- a. Roberto Gonzalez, as a Part-Time Information Technology Support Assistant for the District. Mr. Gonzalez has been placed on Step 2 of the Information Technology Support Assistant Salary Guide for an annual salary of \$14,823.00 prorated, effective September 1, 2017 through June 30, 2018.

- b. Lisa Matos, as a Paraprofessional for the George Baker Elementary School. Ms. Matos has been placed on Column Para EDUC, Step 4 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$14.24 for an annual salary of \$11,918.88 prorated, 4.5 hours per day, effective September 1, 2017 through June 30, 2018.
- c. Stephanie Cooper, as a Paraprofessional for the South Valley Elementary School. Ms. Cooper has been placed on Column Para AA/BS, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.40 for an annual salary of \$10,071.90 prorated, 4.75 hours per day, effective September 1, 2017 through June 30, 2018.
- d. Sheila Bogda, as a Summer Part Time Paraprofessional for the Transportation Department. Ms. Bogda has been placed on Column Para, Step 2 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$10.70 prorated, 2 hours per day, effective July 5, 2017 through July 31, 2017.
- e. Yvonne Morton, as a PM Child Caregiver for the Extended Day Care Program at the Mary Roberts Elementary School. Ms. Morton's hourly rate is \$10.50 for 2 hours per day, 3 days per week as directed, effective August 30, 2017 through June 19, 2018.
- f. Lydia Alvarez, as a PM Site Supervisor for the Extended Day Care Program at the South Valley Elementary School. Ms. Alvarez's hourly rate is \$12.50 for 3 hours per day, 5 days per week as directed, effective August 30, 2017 through June 19, 2018.

4. Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Daniel Smith, a Science Teacher at the Middle School, a paid Medical Leave of Absence September 1, 2017 through November 1, 2017.
- b. Jennifer Stansky, a Math Teacher at the High School, an unpaid Family Medical Leave of Absence September 1, 2017 through October 16, 2017.

Support Staff

- a. Vernon Howery, a Part-Time Information Technology Support Assistant for the District, a .5 unpaid Leave of Absence June 19, 2017.
- b. Michelle Kearns, Paraprofessional at the Upper Elementary School, an unpaid Leave of Absence September 7, 2017 through September 11, 2017.
- c. Denise Morris, a Secretary at the High School, a paid Medical Leave of Absence September 1, 2017 through November 30, 2017.

5. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Arielle Kleinman, a Special Education Teacher at the South Valley Elementary School, effective July 1, 2017.
- b. Leigh Ann Penska, an Art Teacher at South Valley Elementary School, effective July 19, 2017.

Support Staff

- a. Tracey Bartley, a Part-Time Information Technology Support Assistant for the District, effective July 5, 2017.
- b. Keeley Samson, a Paraprofessional at the Mary Roberts Elementary School, effective July 1, 2017.
- c. Alyssa Morris, a Paraprofessional at the Mary Roberts Elementary School, effective July 1, 2017.
- d. Pauline Ferguson, a Paraprofessional at the Upper Elementary School, effective August 1, 2017.

6. Adjustment to FTE/Location/Change of Assignment

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Dena Cicali, from a .5 FTE to a 1 FTE Kindergarten Teacher at the Mary Roberts Elementary School, effective September 1, 2017.
- b. Timothy Knight, from .4 FTE Latin Teacher at the High School and .6 FTE at the Middle School to 1 FTE Teacher at the Middle School, effective September 1, 2017.
- c. Laura McGovern, from .6 FTE Spanish Teacher at the High School and .4 FTE Spanish Teacher at the Middle School, to .6 FTE Spanish Teacher at the Middle School and .4 FTE Spanish Teacher at the High School, effective September 1, 2017.
- d. Kelly Sherman, from .2 FTE Basic Skills Teacher and .2 FTE English as a Second Language Teacher at the Middle School and .6 FTE English as a Second Language Teacher at the Upper Elementary School to 1 FTE English as a Second Language Teacher at Mary Roberts Elementary School, effective September 1, 2017.

- e. Marisa Feeley, from a .5 FTE English as a Second Language Teacher at Mary Roberts Elementary School and a .5 FTE English as a Second Language Teacher at the High School to a .5 FTE English as a Second Language Teacher at the Upper Elementary School and .5 FTE at the High School, effective September 1, 2017.

Support Staff

- a. Nicole Faries, a 1 FTE Paraprofessional at the Mary Roberts Elementary School, to the Middle School, effective September 1, 2017 through June 30, 2018.
- b. Lindy Iannacone, from a .7 FTE to a 1 FTE Paraprofessional at the Mary Roberts Elementary School, effective September 1, 2017 through June 30, 2018.
- c. Lisa Morrow, from a .7 FTE to a 1 FTE Paraprofessional at the Mary Roberts Elementary School, effective September 1, 2017 through June 30, 2018.
- d. Kathleen Carella, from a .71 FTE to a 1 FTE Paraprofessional at the South Valley Elementary School, effective September 1, 2017 through June 30, 2018.
- e. Wendy Adamczyk, a Paraprofessional at the Middle School to the High School, effective September 1, 2017 through June 30, 2018.

- 7. Professional Development Presenters-August 22, 2107 - Exhibit #18-26**
- 8. Professional Development Presenter-June 23, 2017 - Exhibit #18-27**
- 9. New Teacher Orientation Presenters - Exhibit #18-28**
- 10. Corrections to Continuation of Employment - Exhibit #18-29**
- 11. Summer NCLB Title I 2017 Program Staff - Exhibit #18-30**
- 12. Substitute - Exhibit #18-31**
- 13. Movement on the Salary Guide - Exhibit #18-32**
- 14. Black Seal Stipend - Exhibit #18-33**
- 15. Extended Day Care Program Staff - Exhibit #18-34**
- 16. Extended School Year Staff - Exhibit #18-35**
- 17. Summer Curriculum Writing Training - Exhibit #18-36**
- 18. Summer Hours-UES Media Center August 2017 - Exhibit #18-37**
- 19. Volunteer - Exhibit #18-38**

Moved by: _____

Second: _____

Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated:
 - UES - #15
 - WAMS - #22
 - HS - #15
 - HS - #16

- Unsubstantiated:
 - WAMS - #23
 - HS - #17
 - HS - #18

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Old Business

B. New Business

C. Public Comments

X. Adjournment

Moved by: _____ Second: _____ Vote: _____

**The Board of Education of Moorestown Township
Moorestown, New Jersey
ADDENDUM
William W. Allen Middle School
August 8, 2017 – 7:00 p.m.**

VII. Recommendations of the Superintendent

C. Finance and Business

9. Increase in School Lunch Prices

MOTION:

Section 205 of the Healthy, Hunger-Free Kids Act of 2010 includes a provision that requires Local Education Agencies (LEAs) participating in the National School Lunch Program (NSLP) to ensure that schools are not offsetting the cost of full price paid meals with the free or reduced price federal meal reimbursement received. This provision was effective July 1, 2011 and requires LEAs to compare the average price charged for full priced lunches to the difference between the Federal reimbursement provided for free lunches and the Federal reimbursement for paid lunches.

	2016-17 Price	2017-18 Price
Elementary Schools	2.40	2.50
Upper Elementary School	2.70	2.80
Middle School	2.70	2.80
High School	2.70	2.80
Premium Lunch (WAMS and MHS only)	3.25	3.25
Breakfast program (Roberts Elementary School only):		
Student	1.30	1.30
Adult	2.25	2.25
Kindergarten Milk/Juice	.50	.50
Adult Lunches	4.25	4.25

I recommend the Board approve the increase in school lunch prices as listed above.

Moved by: _____ Second: _____ Vote: _____