

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
September 19, 2017 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 1, 2017
- B. Notice filed with the Burlington County Times on June 1, 2017

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Peter Palko
Mrs. Ann Marie Reyher
Mr. Dimitri Schneiberg
Mrs. Caryn Shaw
Mr. Mark Villanueva
Mr. Maurice Weeks
Mr. David A. Weinstein

Mr. Brandon J. Pugh, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Risdien, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #18-39:

August 8, 2017 Executive Session

August 8, 2017 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- **Kathy Goldenberg** – Recognition of Service to the MTPS School District
- **2017 – 18 Rotary Backpack Project**
Ben Blank
James Gertie
Matt Reilly
Jeff Dey
Scott Aschoff
- **Edward Jones** – Donation of School Supplies from Michael Iaquinto
- **HIB Annual Report Presentation** – Michael D’Ascenzo
- **District Goals**

D. Board Committee Reports – Questions and Comments

E. Welcome Visitors

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – June, 2017 – Exhibit #18-40
2. **Treasurer’s Report month of May, 2017** – Exhibit #18-41

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of June 2017 attached as Exhibit #18-42.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$3,334,041.46 attached as Exhibit #18-43.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered on first reading.

- Policy 1240 Evaluation of Superintendent
- Regulation 1240 Evaluation of Superintendent
- Policy 3221 Evaluation of Teachers
- Regulation 3221 Evaluation of Teachers
- Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers/Administrators
- Regulation 3222 Evaluation of Teaching Staff Members, Excluding Teachers/Administrators
- Policy 3223 Evaluation of Administrators, Excluding Principals, Vice-Principals and Assistant Principals
- Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice-Principals and Assistant Principals
- Policy 3224 Evaluation of Principals, Vice-Principals and Assistant Principals
- Regulation 3224 Evaluation of Principals, Vice-Principals and Assistant Principals
- Policy 5610 Suspension
- Regulation 5610 Suspension
- Policy 5620 Expulsion
- Policy 8505 Local Wellness/Nutrients Standards for Meals and other Foods
- Policy 8550 Unpaid Meal Charges/Outstanding Food Service

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #18-44.

B. HIB Self-Assessment

MOTION:

A resolution is requested approving the “School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act” for each school and the corresponding “Statement of Assurances” through June 30, 2017, attached as Exhibit #18-45.

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Special Education Out-of-District Placements 2017-18

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #18-46 for the 2017-18 school year at the locations indicated at the approved tuition rates with transportation provided.

2. Special Education In-District Placements 2017-18

The following students with special needs have been recommended for placement in Moorestown Township Special Education Programs. The sending districts will bear the cost for tuition and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #18-47 for placement in Moorestown Township Special Education Programs for the 2017-18 school year at the appropriate rate of tuition with transportation provided by the sending districts.

3. Home Instruction 2017-2018

Home Instruction students during the 2017-2018 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #18-48 for the 2017-2018 school year.

4. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #18-49 with Brett DiNovi & Associates, LLC to provide consulting and school-based services for students with an Individual Education Plans.

5. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #18-50 with My Own Two Hands, LLC to provide orientation and mobility services and Teacher of the Visually Impaired services to a student with an Individual Education Plan.

6. Participation in Future Ready Schools NJ

Whereas— The Moorestown Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

Whereas— The Moorestown Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

Therefore, it is resolved that the Moorestown Board of Education agrees to participate in the Future Ready Schools – New Jersey.

We hereby appoint Carole Butler to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

We do hereby recognize that Carole Butler will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

We agree to follow through with the district’s commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

7. Waiver of Class Size Policy

MOTION:

I recommend the Board approve a waiver of the class size policy for the following grades:

- a. 5th grade from 25 to 26
- b. Kindergarten from 22 to 23

8. Superintendent’s Professional Development Plan

MOTION:

I recommend the Board approve the superintendent’s professional development plan as per attached Exhibit 18-51.

Approval of Items 1 – 8:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #18-52.

2. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2017-2018 school year.

MOTION:

I recommend that the Board approve the 2017-2018 non-resident tuition students as listed in Exhibit #18-53.

3. Depositories

MOTION:

I recommend that Republic Bank be approved as a depository for Board funds for investment purposes until the next reorganization meeting and contingent upon notification, where applicable, of eligibility under the Government Unit Deposit Protection Act:

4. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #18-54.

5. Approval of Change Orders

MOTION:

A resolution is requested approving the following change orders:

<u>Project</u>	<u>Contractor</u>	<u>Change Order Number</u>	<u>Amount</u>	<u>Reason</u>
HS Roof Replacement	Patriot Roofing, Inc.	One	\$12,200.00	Repair fascia on front bus canopy

6. Approval of Grant Application Submission

MOTION:

I recommend the Board approve the submission of a grant application to Special Olympics of NJ, as per attached Exhibit #18-55.

7. Insurance Broker of Record

MOTION:

Due to the acquisition of The Lance Group by Conner Strong & Buckelew on August 31, 2017, the Board appoints Conner Strong & Buckelew as health insurance broker of record effective September 1, 2017.

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

1. An EUS contract is awarded to Conner Strong & Buckelew for the Services for the period commencing September 1, 2017;
2. The School Business Administrator is authorized to execute a contract with Conner Strong & Buckelew for same; and
3. Notice of this award, stating the nature, duration, service and amount of the contract, shall be published in the official newspapers of the Board as required by the PSCL.

8. Donations

Approval is needed to accept the donations below.

MOTION:

I recommend the Board accept the following donations:

- \$1,160 from Chris and Lauren Greer to be used for the HS Boys Golf Team
- \$500 from Cary M. Brown and State Farm Insurance Companies to be used for the HS Girls Volleyball Program

9. Overnight Student Trips

The Operations and Facilities Committee has reviewed and recommends approval of the following trip:

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #18-56:

Model UN Conference	New Brunswick, NJ	11/30/17 to 12/3/17
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Approval of Items 1 – 9:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

1. Superintendent’s Merit Goal 3

- a. A motion is requested to support the Superintendent’s partial achievement of Quantitative Merit Goal 3 related to AP Test Scores in accordance to his employment contract.

2. Appointments

Subject to background checks as required by P.L. 1986 c116, for the 2017-2018 school year.

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Claudia Castelli, as a Replacement 2nd Grade Teacher at the George Baker Elementary School. Ms. Castelli has a BA from West Chester University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through December 1, 2017.

- b. Sharon Coffman, as a .2 FTE Speech and Language Therapist at the George Baker Elementary School. Ms. Coffman has a MA from Pennsylvania State University. She has been placed on Column MA+30, Step 3 of the Teacher Salary Guide at a salary of \$11,500.20 prorated, effective on or about September 15, 2017 through June 30, 2018.
- c. Thomas Kacerek, as a .6 FTE Computer Teacher at the South Valley Elementary School. Mr. Kacerek has a BA from Rider University. He has been placed on Column BA+15, Step 1 of the Teacher Salary Guide at a salary of \$30,339.00 prorated, effective September 1, 2017 through June 30, 2018.
- d. Nicole Faries, as a Replacement Special Education Teacher at the Middle School. Ms. Faries has a BA from Arcadia University. She has been placed on Column BA+15, Step 1 of the Teacher Salary Guide at a salary of \$50,565.00 prorated, effective September 13, 2017 through January 30, 2018.
- e. Timothy Haas, as a Replacement Language Arts Teacher at the Middle School. Mr. Haas has a BA from Rowan University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through December 3, 2017.
- f. Stefani Nochumson, as a Special Education Teacher at the Middle School. Ms. Nochumson has a MA from Arcadia University. She has been placed on Column MA, Step 5 of the Teacher Salary Guide at a salary of \$55,770.00 prorated, effective September 1, 2017 through June 30, 2018.
- g. Caroline Buchanan, as a Replacement Math Teacher at the High School. Ms. Buchanan has a BA from Pennsylvania University. She has been placed on Column BA+30, Step 1 of the Teacher Salary Guide at a salary of \$51,653.00 prorated, effective on or about September 15, 2017 through December 6, 2017.
- h. Joseph Kringler, as a Special Education Teacher at the High School. Mr. Kringler has a BA from Ursinus College. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through June 30, 2018.

Support Staff

- a. Stephanie Petrycki, as a .5 FTE Secretary for the Extended Day Care Program. Ms. Petryck has been placed on Column H-10 Step 2 of the 2017-2018 Secretary Salary Guide at an annual salary of \$11,442.50 prorated, effective on or about September 15, 2017 through June 30, 2018.
- b. Laurie Kathleen Banquier, as a Paraprofessional at the George Baker Elementary School. Ms. Banquier has been placed on Column Para AA/BS, Step 3 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$12.29 for an annual salary of \$10,286.73 prorated, 4.5 hours per day, effective September 1, 2017 through June 30, 2018.

- c. Claire McBride, as a Paraprofessional at the Mary Roberts Elementary School. Ms. McBride has been placed on Column Para AA/BS, Step 2 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.40 for an annual salary of \$9,541.80 prorated, 4.5 hours per day, effective on or about October 2, 2017 through June 30, 2018.
- d. Jennifer McHugh, as a Paraprofessional at the Mary Roberts Elementary School. Ms. McHugh has been placed on Column Para AA/BS, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.40 for an annual salary of \$10,071.90 prorated, 4.75 hours per day, effective on September 1, 2017 through June 30, 2018.
- e. Christine Pennucci, as a Paraprofessional at the Mary Roberts Elementary School. Ms. Pennucci has been placed on Column Para AA/BS, Step 3 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$12.29 for an annual salary of \$15,430.10 prorated, 6.75 hours per day, effective on or about September 15, 2017 through June 30, 2018.
- f. Linda Kaminski, as a Paraprofessional at the South Valley Elementary School. Ms. Kaminski has been placed on Column Para AA/BS, Step 3 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$12.29 for an annual salary of \$15,430.10 prorated, 6.75 hours per day, effective on September 1, 2017 through June 30, 2018.
- g. Jennifer Schiliro, as a Paraprofessional at the South Valley Elementary School. Ms. Schiliro has been placed on Column Para AA/BS, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.40 for an annual salary of \$10,071.90 prorated, 4.75 hours per day, effective on September 18, 2017 through June 30, 2018.
- h. Emily Horton, as a Paraprofessional at the Upper Elementary School. Ms. Horton has been placed on Column Para, Step 3 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.49 for an annual salary of \$8,548.56 prorated, 4 hours per day, effective on September 1, 2017 through June 30, 2018.
- i. Cindy Sassano, as a Paraprofessional at the Upper Elementary School. Ms. Sassano has been placed on Column Para AA/BS, Step 3 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$12.29 for an annual salary of \$15,430.10 prorated, 6.75 hours per day, effective on September 1, 2017 through June 30, 2018.
- j. Rachel Emerson, as a Paraprofessional at the High School. Ms. Emerson has been placed on Column Para EDUC, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$12.60 for an annual salary of \$15,819.30 prorated, 6.75 hours per day, effective on September 11, 2017 through June 30, 2018.
- k. Daphne Lafferty, as a Paraprofessional at the High School. Ms. Lafferty has been placed on Column Para AA/BS, Step 2 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.40 for an annual salary of \$14,312.70 prorated, 6.75 hours per day, effective on or about September 25, 2017 through June 30, 2018.

- l. Lori Milam, as a Secretary at the High School. Ms. Milam has been placed on Column J-10 Step 5 of the 2017-2018 Secretary Salary Guide at an annual salary of \$26,796.00 prorated, effective September 1, 2017 through June 30, 2018.
- m. Wendie Weatherwalks, as a Replacement Secretary at the High School. Ms. Weatherwalk has been placed on Column J-10 Step 8 of the 2017-2018 Secretary Salary Guide at an annual salary of \$28,802.00 prorated, effective September 1, 2017 through December 4, 2017.
- n. Sheila Bogda, as a Paraprofessional for the Transportation Department. Ms. Bogda has been placed on Column Para, Step 2 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$10.70 or an annual salary of \$5,970.60 prorated, 3 hours per day, effective on September 1, 2017 through June 30, 2018.
- o. Bryna Bass, as a Child Caregiver for the Extended Day Care Program at the Upper Elementary School. Ms. Bass's hourly rate is \$10.50 for 1 hours per day, 2 days per week as directed, effective September 1, 2017 through June 19, 2018.
- p. Taron Engel, as a Child Caregiver for the Extended Day Care Program at the Mary Roberts Elementary School. Ms. Engel's hourly rate is \$10.50 for 1.5 hours per day, 2 days per week as directed, effective August 30, 2017 through June 19, 2018.
- q. Susan Krueger, as a Child Cargiver for the Extended Day Care Program at the South Valley Elementary School. Ms. Krueger's hourly rate is \$10.50 for 2 hours per day, 3 days per week as directed, effective August 30, 2017 through June 19, 2018.
- r. Wendy McCarty, as a Child Cargiver for the Extended Day Care Program at the South Valley Elementary School. Ms. McCarty hourly rate is \$10.50 for 1.5 hours per day, 2 days per week as directed, effective September 18, 2017 through June 19, 2018.

3. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Michelle Dzamko, a 2nd Grade Teacher at the George Baker Elementary School, an unpaid Family Medical Leave of Absence September 1, 2017 through October 26, 2017.
- b. Catherine Devone, a Special Education Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence December 23, 2017 through February 3, 2018; an unpaid Family Medical Leave of Absence February 4, 2018 through April 6, 2018.

- c. Joanna Weick, a School Counselor at the Upper Elementary School, an unpaid Leave of Absence November 8, 2017.
- d. Regina Wolf, a Part Time License Practical Nurse at the Upper Elementary School, a paid Medical Leave of Absence October 23, 2017 through November 15, 2017; unpaid Family Medical Leave of Absence November 16, 2017 through December 31, 2017.
- e. Barbara Lemaire, a Language Arts Teacher at the Middle School, an unpaid Medical Leave of Absence September 1, 2017 through December 1, 2017.
- f. Melissa Lock, a Science Teacher at the Middle School, a paid Medical Leave of Absence September 1, 2017 through October 20, 2017.
- g. Theresa O'Brien, a Language Arts Teacher at the Middle School, a paid Medical Leave of Absence January 2, 2018 through February 28, 2018; an unpaid Family Medical Leave of Absence March 1, 2018 through June 4, 2018.
- h. Jennifer Stansky, a Math Teacher at the High School, an unpaid Family Medical Leave of Absence September 1, 2017 through December 5, 2017.

Support Staff

- a. Nicole Faries, a Paraprofessional at the Middle School, a Leave of Absence September 13, 2017 through January 30, 2018.
- b. Robert Pelo, a Head Mechanic for the Transportation Department, a paid Medical Leave of Absence August 11, 2017 through October 13, 2017.

4. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Stephani Nochumson, a Replacement Teacher at the Middle School, effective August 30, 2017.

Support Staff

- a. Erica Lamancusa, a Paraprofessional at the Mary Roberts Elementary School, effective August 30, 2017.
- b. Amy Rubin, a Paraprofessional at the Mary Roberts Elementary School, effective August 29, 2017.
- c. Jillian Thompson, a Paraprofessional at the Mary Roberts Elementary School, effective August 29, 2017.

- d. Wendie Weatherwalks, a Paraprofessional at the South Valley Elementary School, effective August 31, 2017.
- e. Debra McGinley, a Paraprofessional at the Upper Elementary School, effective August 2, 2017.
- f. Nicole Faries, a Paraprofessional at the Middle School, from September 13, 2017 through January 30, 2018.
- g. Donna Paluszynski, a Paraprofessional at the High School, effective August 14, 2017.
- h. Joseph Kringler, a Paraprofessional at the High School, effective August 31, 2017.
- i. Clay Johnson, a Child Caregiver for the Extended Day Program, effective August 29, 2017.

5. Adjustment to FTE/Location/Change of Assignment/Start Date

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Cydnee Perman, an Art Teacher at the South Valley Elementary School, on or about October 9, 2017 through June 30, 2018.

Support Staff

- a. Julie Close, a 4.5 FTE to a 1 FTE Paraprofessional at the George Baker Elementary School, effective September 1, 2017 through June 30, 2018.
- b. Alyson Miraglia, from a 1 FTE to a 4.5 FTE Paraprofessional at the George Baker Elementary School, effective September 1, 2017 through June 30, 2018.
- c. Lisa Garwood, from a .6 FTE to a 1 FTE Paraprofessional at the Mary Roberts Elementary School, effective September 1, 2017 through June 30, 2018.
- d. Carmen Krain, from a .67 FTE to a 1 FTE Paraprofessional at the Mary Roberts Elementary School, effective September 1, 2017 through June 30, 2018.

6. Retirement

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Donna Haar, a Paraprofessional at the Mary Roberts Elementary School, effective August 12, 2017.

7. Professional Development Presenter- August 22, 2107 – Exhibit #18-57

8. New Teacher Orientation Presenters – Exhibit #18-58

9. Corrections to Continuation of Employment – Exhibit #18-59

10. Substitute – Exhibit #18-60

11. Movement on the Salary Guide – Exhibit #18-61

12. Extended Day Care Program Staff – Exhibit #18-62

13. Co-Curricular Staff – Exhibit #18-63

14. Clubs – Exhibit #18-64

15. Summer CST Evaluation and Meeting Staff – Exhibit #18-65

16. Title I Tutoring Staff – Exhibit #18-66

17. Transportation Additional Hours – Exhibit #18-67

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated:
 - Roberts - #3
 - UES - #17
 - HS - #20
- Unsubstantiated:
 - UES - #16
 - HS - #18
 - HS - #19

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – September 6, 2017 – Exhibit #18-68

	2016-2017	2017-2018
High School	1337	1277
Middle School	609	641
Upper Elementary School	870	883
Elementary School	<u>1062</u>	<u>1134</u>
Total	3878	3935

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____

Second: _____

Vote: _____